

GREENSVILLE COUNTY BOARD OF SUPERVISORS
AGENDA – MONDAY, APRIL 20, 2020
LIVE STREAM DUE TO COVID-19 PANDEMIC
<https://www.youtube.com/channel/UCckhluQu1NDf3FgwoWkpTLQ>
or
<https://tinyurl.com/gcvaboard>
5:00 P.M. – CLOSED SESSION
6:00 P.M. - REGULAR SESSION

- | <u>ITEM NO.</u> | <u>DESCRIPTION</u> |
|-----------------|--|
| I. | <u>CALL TO ORDER</u> – 5:00 P.M. |
| II. | <u>CLOSED SESSION</u> - Section 2.2-3711 (a) 1) Personnel and 7) Legal Matters |
| | A. Personnel Matters |
| | B. Legal Matters |
| III. | <u>RETURN TO REGULAR SESSION</u> |
| IV. | <u>CERTIFICATION OF CLOSED MEETING</u> - Resolution #20-118 |
| V. | <u>PLEDGE OF ALLEGIANCE AND INVOCATION</u> |
| VI. | <u>APPROVAL OF AGENDA</u> |
| VII. | <u>APPROVAL OF CONSENT AGENDA</u> |
| | A. Approval of Minutes – See Attachments – <u>C.</u> |
| | B. Budgetary Matters – See Attachment – <u>D.</u> |
| | C. Warrants – See Attachment – <u>E.</u> |
| VIII. | <u>PUBLIC HEARING</u> - None |
| IX. | <u>ITEMS WITH APPOINTMENTS</u> - None |
| X. | <u>CITIZENS COMMENTS</u> |
| XI. | <u>OLD BUSINESS</u> – None |

XII. OTHER MATTERS

A. Agreement with the Virginia Department of Health – See Attachment – F.

B. Application for CDBG Grant – Meals Program – See Attachment – G.

XIII. ADJOURNMENT – Wednesday, April 22, 2020 at 2:00 P.M. for Budget Session to be Live Streamed by using the following links:

<https://www.youtube.com/channel/UCckhluQu1NDf3FgwoWkpTLQ>
or <https://tinyurl.com/gcvaboard>

At the Regular Meeting, held on Monday, April 6, 2020, with Closed Session beginning at 5:00 P.M. and Regular Session beginning at 6:00 P.M., via Live Stream due to the COVID-19 Pandemic, in the Board Room of the Greenville County Government Building, 1781 Greenville County Circle, Emporia, Virginia.

Present: Belinda D. Astrop, Chairman
James R. Brown, Vice-Chairman
William B. Cain
Tony M. Conwell

Chairman Astrop called the meeting to order at 5:00 P.M.

In Re: Closed Session

Mrs. Brenda Parson, County Administrator, stated that Staff recommended the Board go into Closed Session, Section 2.2-3711 (a) 1) Personnel and 7) Legal Matters.

Supervisor Conwell moved, seconded by Supervisor Brown, to go into Closed Session, as recommended by Staff. Voting aye: Supervisors Brown, Cain, Conwell and Chairman Astrop.

In Re: Regular Session

Mrs. Parson stated that Staff recommended the Board of Supervisors return to Regular Session.

Supervisor Conwell moved, seconded by Supervisor Brown, to go into Regular Session. A roll call vote was taken as follows: Supervisor Brown, aye; Supervisor Cain, aye; Supervisor Conwell, aye and Chairman Astrop, aye.

In Re: Certification of Closed Meeting – Resolution #20-110

Supervisor Conwell moved, seconded by Supervisor Brown, to adopt the following Resolution. A roll call vote was taken, as follows: Supervisor Brown, aye; Supervisor Cain, aye; Supervisor Conwell, aye and Chairman Astrop, aye.

**RESOLUTION #20-110
CERTIFICATION OF CLOSED MEETING**

WHEREAS, the Greenville County Board of Supervisors has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provision of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by the Greenville County Board of Supervisors that such closed meeting was conducted in conformity with Virginia law:

NOW, THEREFORE, BE IT RESOLVED that the Greenville County Board of Supervisors hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Greenville County Board of Supervisors.

In Re: Approval of Agenda

Mrs. Parson stated that Staff recommended the Board of Supervisors approve the Agenda with two added items –a Closed Session Matter and Other Matters (Resolution #20-117).

Supervisor Conwell moved, seconded by Supervisor Brown, to approve the agenda as amended. A roll call vote was taken, as follows: Supervisor Brown, aye; Supervisor Cain, aye; Supervisor Conwell, aye and Chairman Astrop, aye.

In Re: Consent Agenda

Mrs. Parson stated that Staff recommended approval of the Consent Agenda consisting of the following:

Minutes of the Regular Meeting of March 16, 2020.

Budgetary Matters consisting of the following: Fund #001 – Budget Amendment Resolution #20-111, in the amount of, \$246.54; Fund #012 – Budget Amendment Resolution #20-112, in the amount of \$3,630.96 and Fund #013 – Budget Amendment Resolution #20-113, in the amount of \$223.10, all of which are incorporated herein by reference.

Warrants:

Approval of Accounts Payable for April 6, 2020, in the amount of, \$1,044,087.59

Approval of Payroll for March 31, 2020, in the amount of, \$487,213.64

Supervisor Conwell stated one correction needed to be made to the minutes under the Budget Session, page three – Finance. He stated that the figure of \$32,231, needed to be changed to reflect the correct amount. Ms. Banks stated the correction had already been made.

Supervisor Conwell moved, seconded by Supervisor Brown, to approve the Consent Agenda. A roll call vote was taken as follows: Supervisor Brown, aye; Supervisor Cain, aye; Supervisor Conwell, aye and Chairman Astrop, aye.

In Re: Citizens Comments

Mrs. Parson stated that no comments were received from the public by the 4:00 p.m. deadline.

In Re: Resolution #20-114 – Declaration of Local Emergency

Mr. Russell Slayton, County Attorney, addressed the Board stating that the Code required that the Board of Supervisors confirm the declaration. He stated that the following resolution confirmed the determination made by the Chairperson in making the declaration. He stated that the request was that the resolution be adopted as presented.

**RESOLUTION #20-114
CONFIRMATION OF DECLARATION OF LOCAL EMERGENCY
BY DIRECTOR OF EMERGENCY MANAGEMENT**

WHEREAS, pursuant to Virginia Code Section 44-146.21, by written Declaration of Local Emergency dated April 6, 2020 (“Declaration”), Belinda Astrop, as Greenville County Director of Emergency Management, declared that as a result of the disaster caused by the outbreak of COVID-19 (coronavirus), a communicable disease which presents a significant health threat, there exists in Greenville County an emergency; and

WHEREAS, the Greenville County Board of Supervisors adopts this resolution to confirm the existence of the local emergency as set forth in the Declaration.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Greenville County Board of Supervisors ("Board") that as a result of the disaster cause by the outbreak of COVID-19, there exists in Greenville County an emergency, as set forth in the Declaration;

IT IS FURTHER RESOLVED by the Board that during the existence of this emergency and disaster, the powers, functions and duties of the Director of Emergency Management, and functions of Greenville County, shall be those prescribed by the laws of the Commonwealth of Virginia, and the ordinances, resolutions, and approved plans of Greenville County, in order to mitigate the effects of the emergency created by said disaster.

Supervisor Conwell moved, seconded by Supervisor Brown, to approve Resolution #20-114. A roll call vote was taken as follows: Supervisor Brown, aye; Supervisor Cain, aye; Supervisor Conwell, aye and Chairman Astrop, aye.

In Re: Resolution #20-115 – Ordinance to Ensure Continuity of County Government

Mr. Slayton stated that the Ordinance was being proposed to the Board in response to the COVID-19 conditions. He stated that a tremendous amount of work had been done on the ordinance; not just by Greenville County's Staff, but across the State. He also stated that every locality had been interested in the ordinance and County Attorneys freely exchanged information regarding the ordinance. He then stated that the ordinance enabled the Board to let the public participate remotely for the safety of the people and not risk spreading the disease. Mr. Slayton stated that with the adoption of the resolution would also mean adoption of the Ordinance.

**RESOLUTION #20-115
EMERGENCY ORDINANCE TO EFFECTUATE
CONTINUITY OF GOVERNMENT**

WHEREAS, for the reasons set forth in the Emergency Ordinance which is hereby adopted, the Greenville County Board of Supervisors has determined that the ordinance should be adopted on an emergency basis, effective immediately.

IT IS, ACCORDINGLY, HEREBY RESOLVED by the Greenville County Board of Supervisors that the following Emergency Ordinance effectuating the continuity of government is hereby adopted, effective immediately:

***"WHEREAS**, on January 31, 2020, the United States Health and Human Services Secretary declared a public health emergency for the entire United States to aid the healthcare community in responding to the novel coronavirus or "COVID-19"; and*

***WHEREAS**, on March 11, 2020, the World Health Organization declared the COVID-19 outbreak a pandemic; and*

WHEREAS, on March 12, 2020, Governor Ralph S. Northam issued Executive Order Fifty-One declaring a state of emergency for the Commonwealth of Virginia arising from the COVID-19 pandemic; and

WHEREAS, Executive Order Fifty-One acknowledged the existence of a public health emergency which constitutes a disaster as defined by Virginia Code Section 44-146.16 arising from the public health threat presented by a communicable disease anticipated to spread; and

WHEREAS, Executive Order Fifty-One ordered implementation of the Commonwealth of Virginia Emergency Operations Plan, activation of the Virginia Emergency Operations Center to provide assistance to local governments, and authorization for executive branch agencies to waive "any state requirement or regulation" as appropriate; and

WHEREAS, on March 11, 2020, the World Health Organization declared the COVID-19 outbreak a pandemic; and

WHEREAS, on March 13, 2020, the President of the United States declared a national emergency, beginning March 1, 2020, in response to the spread of COVID-19; and

WHEREAS, on March 23, 2020, the Governor issued Executive Order Fifty-Three, which gave direction and guidance on public and private in-person gatherings; and

WHEREAS, on April 6, 2020, Greensville County Board of Supervisors ('Board') confirmed the Declaration of Local Emergency made by Belinda Astrop as Director of Emergency Management on April 6, 2020; and

WHEREAS, the Board finds that COVID-19 constitutes a real and substantial threat to public health and safety and constitutes a "disaster" as defined by Virginia Code Section 44-146.16 being a communicable disease of public health threat; and

WHEREAS, Virginia Code Section 15.2-1413 provides that, notwithstanding any contrary provision of law, a locality may, by ordinance, provide a method to assure continuity of government in the event of a disaster for a period not to exceed six months; and

WHEREAS, Virginia Code Section 44-146.21(C) further provides that a local director of emergency management or any member of a governing body in his absence may upon the declaration of a local emergency "protect the health and safety of persons . . . and proceed without regard to time-consuming procedures and formalities prescribed by law (except mandatory constitutional requirements) pertaining to performance of public work;" and

***WHEREAS**, Virginia Code Section 2.2-3708.2(A)(3) allows, under certain procedural requirements including public notice and access, that members of the Board may convene solely by electronic means "to address the emergency;" and*

***WHEREAS**, the open public meeting requirements of the Virginia Freedom of Information Act ('FOIA) are limited only by a properly claimed exemption provided under FOIA or 'any other statute;' and*

***WHEREAS**, the Governor and Health Commissioner of the Commonwealth of Virginia and the President of the United States have recommended suspension of public gatherings of more than ten (10) attendees, and that the attendees remain a minimum of six (6) feet apart; and*

***WHEREAS**, the Attorney General of Virginia issued an opinion dated March 20, 2020, stating that localities have the authority during disasters to adopt ordinances to ensure the continuity of government; and*

***WHEREAS**, this Emergency Ordinance in response to the disaster caused by the COVID-19 pandemic promotes public health, safety and welfare and is consistent with the law of the Commonwealth of Virginia, the Constitution of Virginia and the Constitution of the United States of America.*

***NOW, THEREFORE, BE IT ORDAINED** by the Greenville County Board of Supervisors as follows:*

1. *That the COVID-19 pandemic makes it unsafe for groups of people to assemble in one location including groups of people assembling for purposes of conducting meetings of public bodies. Public bodies, for purposes of this Ordinance, include the Board of Supervisors, the School Board, the Planning Commission, Board of Zoning Appeals, Board of Equalization, Industrial Development Authority, Greenville County Water and Sewer Authority, and all local and regional boards, commissions, committees and authorities created by the Board or to which the Board appoints or nominates all or a portion of its members (collectively 'Public Entities' and individually 'Public Entity'). The COVID-19 pandemic makes it unsafe for Public Entities to conduct meetings in accordance with normal practices and procedures, including, at the discretion of each Public Entity, assembling a quorum together in one physical location.*

2. *That in accordance with Virginia Code Section 15.2-1413, and notwithstanding any contrary provision of law, general or special, the following emergency procedures are adopted to ensure the continuity of government during this emergency and disaster:*

A. *In the event a Public Entity determines it can safely assemble a quorum in one location, the Chair or Clerk, or designee, of the Public Entity shall cause the room in which it meets to be arranged and populated in a manner to best comply with social distancing guidelines set forth at the time of the meeting by responsible state and federal public health entities, and in consultation with and*

pursuant to the recommendations of the County's Director of Emergency Management. At the time of adoption of this Emergency Ordinance, those guidelines, as they are to be applied to public meetings, prefer a gathering of no more than ten (10) persons at any one time, but allow for, in various situations, no more than ten (10) persons from the public, with Public Entity members and minimally necessary staff not counting toward the total of ten (10), and in all cases maintaining to the greatest extent possible a separation of six (6) feet between people. Public Entities conducting meetings pursuant to the limited physical attendance anticipated in this subparagraph shall make arrangements with County Information Technology (IT) staff to provide for participation by real time electronic means, including participation in public hearings, as more fully described in the following subparagraphs that address meeting by electronic means only.

- B. In the event a Public Entity determines assembling a quorum in one location is unsafe, any meeting or activities which require the physical presence of members of the Public Entities may be held through real-time electronic means (including audio, telephonic, video or other practical electronic medium) without a quorum physically present in one location; and*
- 1. Prior to holding any such electronic meeting, the Public Entity shall provide public notice of at least three (3) days in advance of the electronic meeting identifying how the public may participate or otherwise offer comment; and*
 - 2. Any such electronic meeting of Public Entities shall state on its agenda and at the beginning of such meeting that it is being held pursuant to and in compliance with this Emergency Ordinance; note whether Public Entity members were physically or electronically present; identify the persons responsible for receiving public comment; and identify notice of the opportunities for the public to access and participate in such electronic meeting; and*
 - 3. Any such electronic meeting of the Public Entities shall be open to electronic participation by the public and closed to in-person participation by the public; and*
 - 4. For any matters requiring a public hearing, public comment may be solicited by electronic means in advance and shall also be solicited through telephonic or other electronic means during the course of the electronic meeting. All such public comments will be provided to members of the Public Entity at or before the electronic meeting and made part of the record for such meeting; and*

5. *The minutes of all electronic meetings shall conform to the requirements of law, identify how the meeting was conducted, members participating, and specify what actions were taken at the meeting. The Public Entities may approve minutes of an electronic meeting at a subsequent electronic meeting and shall later approve all such minutes at a regular or special meeting after the emergency and disaster has ended.*
6. *Meetings required, and agenda items scheduled or proposed to be considered by the Board of Supervisors and other County boards, commissions, committees, authorities and other public bodies, for the duration of the local COVID-19 emergency but not to exceed six (6) months, are deemed continued and extensions therefor are hereby ordered if the body does not meet as permitted herein or in other applicable law and take action during that time, including those items for which applicable law requires an affirmative action to be taken within a particular time and failure to act is deemed approval.*

IT IS FURTHER ORDAINED that Public Entities shall give all due consideration to postponing taking action on any matter that is not essential to providing for continuity in government until such time as normal procedures and practices may resume. What is essential to providing continuity shall be left to the reasonable determination of the Public Entity and, in the case of a Public Entity that acts as a legislative body, the determination of being essential shall be considered a legislative determination, as understood in Virginia law, and shall stand unless shown to be clearly unreasonable, arbitrary and capricious.

IT IS FURTHER ORDAINED that notwithstanding any provision of law, regulation, policy, or contract to the contrary, any deadlines requiring action by a Public Entity, its officers (including Constitutional Officers) and employees of its organization shall be suspended during this emergency and disaster, however, the Public Entities, officers and employees thereof are encouraged to take such action as is practical and appropriate to meet those deadlines. Failure to meet any such deadlines shall not constitute a default, violation, approval, recommendation or otherwise.

IT IS FURTHER ORDAINED that non-emergency and non-essential public hearings and action items of Public Entities may be postponed and that public notice shall be given so that the public are aware of how and when to present their views.

IT IS FURTHER ORDAINED that the Town of Jarratt, an incorporated town within the boundaries of Greensville County, is encouraged and authorized to declare its own state of local emergency and disaster or incorporate by reference the County's local state of emergency and disaster and to adopt an ordinance for the continuity of Town government.

IT IS FURTHER ORDAINED that the provisions of this Emergency Ordinance shall remain in full force and effect for a period of sixty (60) days, unless amended, rescinded or readopted by the Board in conformity with the notice provisions set forth in Virginia Code Section 15.2-1427. Upon rescission by the Board or automatic expiration as set forth herein, this emergency ordinance shall terminate and normal practices and procedures of government shall resume.

IT IS FURTHER ORDAINED that nothing in this Emergency Ordinance shall prohibit Public Entities from holding in-person public meetings provided that public health and safety measures as well as social distancing guidelines are taken into consideration, as set forth above.

IT IS FURTHER ORDAINED that an emergency is deemed to exist, and this Emergency Ordinance shall be effective upon its adoption.

Supervisor Brown moved, seconded by Supervisor Conwell, to approve Resolution #20-115. A roll call vote was taken as follows: Supervisor Brown, aye; Supervisor Cain, aye; Supervisor Conwell, aye and Chairman Astrop, aye.

In Re: Approval of FY21 Health Insurance Rates

Mrs. Parson stated that the Local Choice Health Benefits Program had submitted the proposed rates for health insurance coverage for employees for FY20-21. She stated that the County and the Authority currently paid \$639.00 per employee and the increase would be \$14 per employee, per month with rate at \$653.00. She further stated that there were no major changes to the plan and Staff recommended approval of the FY20-21 program.

Supervisor Cain asked what was the difference in the two categories listed as active employees and had different figures.

Mrs. Parson stated the difference in the two categories was the top portion was shown with Comprehensive Dental and the bottom portion was shown with Preventive Dental.

Supervisor Conwell moved, seconded by Supervisor Brown, to approve FY21 Health Insurance Rates. A roll call vote was taken as follows: Supervisor Brown, aye; Supervisor Cain, aye; Supervisor Conwell, aye and Chairman Astrop, aye.

In Re: Approval of the Installation of a Drop Box at the Clerk's Office

Mrs. Parson stated the Clerk of the Circuit Court was requesting a drop box due to the COVID-19 epidemic. She stated that the Clerk of the Circuit Court stated it would make it much more convenient for the patrons of the Clerk's Office to receive or drop off payments, daily filings of land transactions and civil matters from Attorneys. She further stated that Staff

received a quote in the amount of, \$2,173 for the box itself and would be installed by the County maintenance staff.

Mr. Cain asked the other members did they recall the discussion from the Board meeting on Monday, March 16, 2020, that drop boxes be installed at every Greenville County office that serviced the public, particularly the Clerk's Office. Mr. Brown stated he recalled the discussion and Chairman Astrop and Supervisor Conwell stated that they did not recall the discussion.

Chairman Astrop requested the monies be deducted from the same funds as the initial drop box installed for the Water and Sewer Department. Mrs. Parson stated that the drop box was paid through the Water and Sewer and the Clerk's Office drop box could not be paid with the Water and Sewer Authority funds. She stated that it would be paid for out of the general funds.

Supervisor Conwell moved, seconded by Supervisor Brown, to approve the installation of a drop box at the Clerk's Office. A roll call vote was taken as follows: Supervisor Brown, aye; Supervisor Cain, aye; Supervisor Conwell, aye and Chairman Astrop, aye.

In Re: Extension of Annual Leave for FY2020

Mrs. Parson stated that due to the situation with the COVID-19 virus, there were a number of employees who was carrying annual time on the books. She stated that the adopted policy of the Board of Supervisors entitled employees to annual time and a limit of hours that were allowed to be carried over from one fiscal year to the next. She also stated that with the new reduced staffing plan in place, a number of employees would not have enough time to actually use the hours they had already earned. She further stated Staff was requesting the deadline be extended for the use of annual time from June 12, 2020 to December 11, 2020 to allow adequate time for employees to take their annual time once Staff was back on a regular work schedule.

Supervisor Cain stated he was not in agreement with approving the extension of annual leave due to the revised work schedule and employees were still being paid.

Chairman Astrop asked if Staff would be losing a lot of time due to the modified work schedule.

Mrs. Parson stated that the time varied from employee to employee. She stated that some employees had well over 100 hours and other staff hours were lower, it just varied. She further stated that the time requested would be what was accumulated through the months of April, May and June that would carry the employees over the maximum that they were allowed to carry over.

Chairman Astrop asked since the employees were on a modified work schedule, were they actually working from home or just home. Mrs. Parson stated if there was work due or expected at a certain time, the employee would work from home.

Supervisor Cain stated that he was not willing to approve the extension of time due to the fact that in some other counties, the employees were furloughed.

Supervisor Conwell stated he did not want to see the employees lose their accumulated annual time.

Chairman Astrop stated that she would like the situation looked at on a case by case basis because it would not affect every employee. She then asked that a list be provided to the Board regarding those employees who would be losing a lot of time.

In Re: Resolution #20-117 – School Improvement Projects

Mrs. Parson stated that Staff was requesting approval of resolution #20-117.

**RESOLUTION #20-117
SCHOOL IMPROVEMENT PROJECT**

WHEREAS, the School Board proposes improvements to school facilities (“Project”);

WHEREAS, the Board of Supervisors wishes to express its conditional support for the Project, and disclose the conditions attendant to that support.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Board of Supervisors hereby expresses its support for the proposed Project, subject to the following conditions: confirmation that all requirements of Virginia law for implementation of the Project have been satisfied; that the City of Emporia has taken action expressing its commitment to pay its proportionate share of each of the twenty annual lease payments due under the proposed lease-purchase agreement; review and approval by the Board of Supervisors of the final loan commitment for the Project, the proceeds of which loan will fund amounts due under the construction contract for the Project; review and approval by the Board of Supervisors of the proposed loan documents; adoption by the Board of Supervisors of a resolution expressing its moral obligation to include in each of the next twenty school budgets the County’s proportionate share of each of the twenty annual lease payments.

IT IS FURTHER RESOLVED that the County Administrator will provide a copy of this resolution to the Superintendent of public schools and the Emporia City Manager, by email on April 7, 2020.

Supervisor Conwell moved, seconded by Supervisor Brown, to approve resolution #20-117. A roll call vote was taken as follows: Supervisor Brown, aye; Supervisor Cain, aye; Supervisor Conwell, aye and Chairman Astrop, aye.

Adjournment

With there being no further business to discuss, Supervisor Conwell moved, seconded by Supervisor Brown, to adjourn the meeting. A roll call vote was taken as follows: Supervisor Brown, aye; Supervisor Cain, aye; Supervisor Conwell, aye and Chairman Astrop, aye.

Belinda D. Astrop, Chairman

Brenda N. Parson, Clerk

RESOLUTION #20-119**FY 19-20 BUDGET AMENDMENT**

BE IT RESOLVED by the Greenville County Board of Supervisors that the following budget amendments be and hereby are made for the period of July 1, 2019 through June 30, 2020.

FUND # 018

REVENUE

3-018-18990 Miscellaneous Revenue Fund 18	
0040 Probation Fees	\$2,748.00

EXPENDITURE

4-018-33600 Probation Fees	
9357 Probation Fees	\$2,748.00

Belinda Astrop, Chairman
Greenville County Board of Supervisors

ATTEST:

Denise Banks, Clerk
Greenville County Board of Supervisors

Adopted this _____ day of _____, _____.

4/15/2020 FROM DATE- 4/20/2020 PAGE 1
 4P375 TO DATE- 4/20/2020
 FUND # - 001 **GENERAL FUND REVENUES** ACCOUNTS PAYABLE LIST
 COUNTY OF GREENSVILLE
 DEPT # - 015020 * REV. FROM USE OF PROPERTY *

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$\$ PAY \$\$\$
* REV. FROM USE OF PROPERTY *					
DOMINEKA EDWARDS		RENTAL OF GOLDEN LEAF COMMONS	GLC REFUND 20	4/01/2020	1,500.00
TAMEKIA COLEMAN		RENTAL OF GOLDEN LEAF COMMONS	GLC REFUND 20	4/01/2020	1,525.00
					3,025.00 *
		TOTAL			3,025.00
DEPT # - 015020 * REV. FROM USE OF PROPERTY *					
DEPT # - 011010 *BOARD OF SUPERVISORS*					
THE BERKLEY GROUP, LLC			# 25	4/01/2020	3,888.90
					3,888.90 *
		TOTAL			3,888.90
DEPT # - 012100 *EXECUTIVE ADMINISTRATION*					
BENCHMARK COMM BANK #6399		*EXECUTIVE ADMINISTRATION*			
		PROF. SERVICES: TIME CLOCK	EASY TIME 03/20	3/12/2020	44.00
					44.00 *
VERIZON WIRELESS		TELECOMMUNICATIONS	9851730907	4/02/2020	121.34
					121.34 *
		TOTAL			165.34
DEPT # - 012210 *COUNTY ATTORNEY*					
GENTRY LOCKE ATTORNEYS		*COUNTY ATTORNEY*			
		SUPPLEMENTAL LEGAL SERVICES	274280//048	4/09/2020	3,642.50
					3,642.50 *
		TOTAL			3,642.50
DEPT # - 012310 *COMMISSIONER OF REVENUE*					
J.D. POWER & ASSOCIATES		*COMMISSIONER OF REVENUE*			
		CONTRACTUAL SER. - NADA	ORD10785	3/12/2020	1,300.00
					1,300.00 *
BENCHMARK COMM BANK #6373		PROFESSIONAL SERVICES	VA INTERACT0310	3/10/2020	95.00
					95.00 *
		TOTAL			1,395.00
DEPT # - 012410 *TREASURER*					
VERIZON WIRELESS		*TREASURER*			
		TELECOMMUNICATIONS	9851730907	4/02/2020	50.67
					50.67 *
TREASURERS' ASSOCIATION OF		DUES & ASSOCIATIONS	20/21 MEMBERSH	4/06/2020	375.00
VA GOVERNMENTAL EMPLOYEES		DUES & ASSOCIATIONS	38380 / YR 2020	3/31/2020	96.00
					471.00 *

ACCOUNTS PAYABLE LIST
COUNTY OF GREENSVILLE
DEPT # - 012410 *TREASURER*

4/15/2020 FROM DATE- 4/20/2020
AP37S TO DATE- 4/20/2020
FUND # - 001 **GENERAL FUND EXPENDITURES**

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$\$ PAY \$\$\$
DMV	FEES; DMV CHARGES		202009100703	3/31/2020	1,375.00
					1,375.00 *
				TOTAL	1,908.67

DEPT # - 012430 *FINANCE*

FINANCE					
VERIZON WIRELESS	TELECOMMUNICATIONS		9851730907	4/02/2020	59.38
					59.38 *
BENCHMARK COMM BANK #6373	TRAVEL & TRAINING		SHELL 03/10	3/10/2020	6.50
					6.50 *
				TOTAL	65.88

DEPT # - 012510 *INFORMATION TECHNOLOGY*

INFORMATION TECHNOLOGY					
TELPAGE, INC.	TELECOMMUNICATIONS		272836	4/01/2020	24.00
VERIZON WIRELESS	TELECOMMUNICATIONS		9851730907	4/02/2020	40.01
					64.01 *
SADLER BROS. OIL CO., INC	VEHICLE SUPPLIES		4042302	3/31/2020	34.20
					34.20 *
ALLIANCE TECHNOLOGY GROUP	C.O.:HARDWARE		6161R01-IN	3/28/2020	2,274.00
					2,274.00 *
				TOTAL	2,372.21

DEPT # - 013100 *ELECTORAL BOARD - REGISTRAR*

ELECTORAL BOARD - REGISTRAR					
MECKLENBURG ELECTRIC COOP	ELECTRICITY		194200500 0420	4/06/2020	44.11
MECKLENBURG ELECTRIC COOP	ELECTRICITY		2882201902 0420	4/06/2020	50.81
MECKLENBURG ELECTRIC COOP	ELECTRICITY		3887502000 0420	4/08/2020	43.56
DOMINION ENERGY VIRGINIA	ELECTRICITY		0170262505 0420	4/01/2020	13.71
DOMINION ENERGY VIRGINIA	ELECTRICITY		0963197942 0420	4/01/2020	16.02
					168.31 *
BENCHMARK COMM BANK #6373	OFFICE SUPPLIES		SUBWAY 03/02	3/02/2020	225.00
BENCHMARK COMM BANK #6373	OFFICE SUPPLIES		SUBWAY 03/2	3/02/2020	5.84
					230.84 *
				TOTAL	398.95

DEPT # - 021100 *CIRCUIT COURT*

CIRCUIT COURT					
JUDITH P. EPPS	JURY EXPENSES*		GR JURY 04/20	4/07/2020	30.00
KELVIN TAYLOR	JURY EXPENSES*		GR JURY 04/20	4/07/2020	30.00
MARGARET GILLUS	JURY EXPENSES*		GR JURY 04/20	4/07/2020	30.00
SHERRY AGEE	JURY EXPENSES*		GR JURY 04/20	4/07/2020	30.00
RONNIE FRANKLIN	JURY EXPENSES*		GR JURY 04/20	4/07/2020	30.00
					150.00 *

ACCOUNTS PAYABLE LIST
COUNTY OF GREENSVILLE
DEPT # - 021100 *CIRCUIT COURT*

4/15/2020 FROM DATE- 4/20/2020
AP375 TO DATE- 4/20/2020
FUND # - 001 **GENERAL FUND EXPENDITURES**

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$\$ PAY \$\$\$
COUNTY OF PRINCE GEORGE	SERVICE WITH PRINCE GEORGE*		QTR3 2020 COG	4/05/2020	1,918.01
					1,918.01 *
			TOTAL		2,068.01

DEPT # - 021200 *GENERAL DISTRICT COURT*

GENERAL DISTRICT COURT					
BCN TELECOM, INC.			22907953	4/01/2020	50.84
GRANITE TELECOMMUNICATION			04031179 4/2020	4/01/2020	60.88
GRANITE TELECOMMUNICATION			04031179 4/2020	4/01/2020	301.11
					412.83 *
			TOTAL		412.83

DEPT # - 021300 *MAGISTRATE*

MAGISTRATE					
VERIZON			348-0147 03/20	3/31/2020	63.78
GRANITE TELECOMMUNICATION			04031179 4/2020	4/01/2020	57.82
					121.60 *
			TOTAL		121.60

DEPT # - 021600 *CLERK, CIRCUIT COURT*

CLERK, CIRCUIT COURT					
PITNEY BOWES CLERK OFF			1058-3792 03/20	3/22/2020	163.73
					163.73 *
BCN TELECOM, INC.			22907953	4/01/2020	2.10
					2.10 *
TREASURER OF VIRGINIA			20-081C-VJS	3/30/2020	650.00
					650.00 *
			TOTAL		815.83

DEPT # - 022100 *COMMONWEALTH'S ATTORNEY*

COMMONWEALTH'S ATTORNEY					
CITY OF EMPORIA			83628 03/20	3/31/2020	156.55
CITY OF EMPORIA			83627 03/20	3/31/2020	43.89
					200.24 *
BCN TELECOM, INC.			22907953	4/01/2020	.66
					.66 *
			TOTAL		200.90

DEPT # - 031200 *LAW ENFORCEMENT-SHERIFF*

LAW ENFORCEMENT-SHERIFF					
VERIZON-911 CHARGES			FDO-0231 03/20	3/31/2020	57.00
VERIZON-911 CHARGES			FDO-0233 04/20	4/05/2020	328.58

ACCOUNTS PAYABLE LIST
COUNTY OF GREENSVILLE
DEPT # - 031206 *LAW ENFORCEMENT-SHERIFF*

4/15/2020 FROM DATE- 4/20/2020
AP375 TO DATE- 4/20/2020
FUND # - 001 **GENERAL FUND EXPENDITURES**

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE		DATE	\$\$\$ PAY \$\$\$
			INVOICE#			
AT&T	CONTRACTUAL SERV. 911		278-6060 03/20		3/31/2020	48.40
RED KING'S INTERSTATE GAR	REPAIR & MAINTENANCE SERVICES					433.98 *
OWEN FORD INC	REPAIR & MAINTENANCE SERVICES		023938		3/08/2020	95.00
O'BERRY'S SER. CENTER INC	REPAIR & MAINTENANCE SERVICES		06306		4/09/2020	15.00
O'BERRY'S SER. CENTER INC	REPAIR & MAINTENANCE SERVICES		36634		3/20/2020	124.48
GREENE'S SERVICE CENTER	REPAIR & MAINTENANCE SERVICES		36662		3/26/2020	311.19
JIMMIE'S AUTO REPAIR	REPAIR & MAINTENANCE SERVICES		13190		3/23/2020	392.00
JIMMIE'S AUTO REPAIR	REPAIR & MAINTENANCE SERVICES		002855		2/26/2020	40.00
JIMMIE'S AUTO REPAIR	REPAIR & MAINTENANCE SERVICES		002857		3/09/2020	85.00
JIMMIE'S AUTO REPAIR	REPAIR & MAINTENANCE SERVICES		002858		3/17/2020	75.00
JIMMIE'S AUTO REPAIR	REPAIR & MAINTENANCE SERVICES		002859		3/20/2020	40.00
JIMMIE'S AUTO REPAIR	REPAIR & MAINTENANCE SERVICES		002860		3/23/2020	130.00
JIMMIE'S AUTO REPAIR	REPAIR & MAINTENANCE SERVICES		810245		3/27/2020	11.99
LEETE TIRE & AUTO CENTER	REPAIR & MAINTENANCE SERVICES					1,319.66 *
BENCHMARK COMM BANK #6399	MAINTENANCE CONTRACTS		GO DADDY 03/04		3/04/2020	159.98
BENCHMARK COMM BANK #6399	MAINTENANCE CONTRACTS		GODADDY 03/26		3/26/2020	159.98
BENCHMARK COMM BANK #6399	MAINTENANCE CONTRACTS		GODADDY 03/28		3/28/2020	18.17
VERIZON WIRELESS	TELECOMMUNICATIONS					338.13 *
BCN TELECOM, INC.	TELECOMMUNICATIONS		9851730907		4/02/2020	2,283.45
			22907953		4/01/2020	20.69
PITNEY BOWES, INC.	LEASE OF EQUIPMENT					2,304.14 *
RICOH AMERICAS CORP	LEASE OF EQUIPMENT		1015339542		3/27/2020	15.00
			9028225537		4/02/2020	441.68
BENCHMARK COMM BANK #6381	TRAVEL & TRAINING					456.68 *
BENCHMARK COMM BANK #6381	TRAVEL & TRAINING		CAPITAL ALE		3/05/2020	37.90
BENCHMARK COMM BANK #6381	TRAVEL & TRAINING		HARDEES 119944		3/06/2020	6.05
BENCHMARK COMM BANK #6381	TRAVEL & TRAINING		HARDEES 273185		3/06/2020	6.05
BENCHMARK COMM BANK #6381	TRAVEL & TRAINING		JACK ER 03/04		3/04/2020	14.94
BENCHMARK COMM BANK #6381	TRAVEL & TRAINING		MADISON 03/04		3/04/2020	257.50
BENCHMARK COMM BANK #6365	TRAVEL & TRAINING		GOLD CORRAL3/09		3/09/2020	28.13
BENCHMARK COMM BANK #6381	EXTRADITION OF PRISONERS*					350.67 *
BENCHMARK COMM BANK #6381	EXTRADITION OF PRISONERS*		AIRPORT MOBILE		3/13/2020	9.00
BENCHMARK COMM BANK #6381	EXTRADITION OF PRISONERS*		AREY'S 03/12		3/12/2020	21.14
BENCHMARK COMM BANK #6381	EXTRADITION OF PRISONERS*		DEL NORTH 03/12		3/12/2020	21.82
BENCHMARK COMM BANK #6381	EXTRADITION OF PRISONERS*		DELTA AF 3/12		3/12/2020	496.40
BENCHMARK COMM BANK #6381	EXTRADITION OF PRISONERS*		DELTA KW 3/13		3/13/2020	298.20
BENCHMARK COMM BANK #6381	EXTRADITION OF PRISONERS*		DELTA VF 03/12		3/12/2020	496.40
BENCHMARK COMM BANK #6381	EXTRADITION OF PRISONERS*		ENTERPRISE03/12		3/12/2020	49.40
BENCHMARK COMM BANK #6381	EXTRADITION OF PRISONERS*		HILTON 03/12		3/12/2020	94.39
BENCHMARK COMM BANK #6381	EXTRADITION OF PRISONERS*		LONGHORN 03/12		3/12/2020	40.00
BENCHMARK COMM BANK #6381	EXTRADITION OF PRISONERS*		MCDONALDS 03/13		3/13/2020	9.93
BENCHMARK COMM BANK #6381	EXTRADITION OF PRISONERS*		PARADISE 03/13		3/13/2020	8.72
BENCHMARK COMM BANK #6381	EXTRADITION OF PRISONERS*		RIA 03/12		3/12/2020	24.00
BENCHMARK COMM BANK #6381	EXTRADITION OF PRISONERS*		WENDYS 03/13		3/13/2020	18.39
						1,587.79 *
GULL CORPORATION	OFFICE SUPPLIES		5588963		3/17/2020	9.49
GULL CORPORATION	OFFICE SUPPLIES		5676275		3/19/2020	174.59

ACCOUNTS PAYABLE LIST
COUNTY OF GREENSVILLE
DEPT # - 031200 *LAW ENFORCEMENT-SHERIFF*

4/15/2020 FROM DATE- 4/20/2020
AF375 TO DATE- 4/20/2020
FUND # - 001 **GENERAL FUND EXPENDITURES**

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$6
QUILL CORPORATION	OFFICE SUPPLIES		5739511	3/23/2020	111.85
WALMART COMMUNITY #0867	HOUSEKEEPING SUPPLIES		06904 04/01	4/01/2020	295.93 *
QUILL CORPORATION	HOUSEKEEPING SUPPLIES		5885740	3/30/2020	50.22
BENCHMARK COMM BANK #6365	HOUSEKEEPING SUPPLIES		DOLL GEN 03/12	3/12/2020	54.90
BENCHMARK COMM BANK #6365	HOUSEKEEPING SUPPLIES		DOLL TREE 03/12	3/12/2020	23.17
					25.27
					153.56 *
OWEN FORD INC	VEHICLE SUPPLIES		08306	4/09/2020	14.20
SADLER BROS. OIL CO., INC	VEHICLE SUPPLIES		4042304	3/31/2020	4,297.26
O'BERRY'S SER. CENTER INC	VEHICLE SUPPLIES		36634	3/20/2020	31.24
O'BERRY'S SER. CENTER INC	VEHICLE SUPPLIES		36652	3/26/2020	233.46
O'REILLY AUTO PARTS	VEHICLE SUPPLIES		2269-258086	3/31/2020	33.29
O'REILLY AUTO PARTS	VEHICLE SUPPLIES		2269-258909	4/05/2020	15.67
O'REILLY AUTO PARTS	VEHICLE SUPPLIES		2269-258925	4/05/2020	16.48
O'REILLY AUTO PARTS	VEHICLE SUPPLIES		2269-258933	4/08/2020	34.99
JIMMIE'S AUTO REPAIR	VEHICLE SUPPLIES		002656	2/27/2020	40.00
JIMMIE'S AUTO REPAIR	VEHICLE SUPPLIES		002657	3/09/2020	280.96
JIMMIE'S AUTO REPAIR	VEHICLE SUPPLIES		002658	3/17/2020	64.75
JIMMIE'S AUTO REPAIR	VEHICLE SUPPLIES		002660	3/23/2020	441.22
LEETE TIRE & AUTO CENTER	VEHICLE SUPPLIES		810245	3/27/2020	36.67
BENCHMARK COMM BANK #6365	VEHICLE SUPPLIES		FASTWART 03/09	3/09/2020	27.53
VIOLATION PROCESSING CENTE	VEHICLE SUPPLIES		45916878	3/24/2020	.50
					5,569.22 *
BENCHMARK COMM BANK #6381	POLICE SUPPLIES		PINO'S 03/04	3/04/2020	60.00
BENCHMARK COMM BANK #6381	POLICE SUPPLIES		SLIP IN 03/04	3/04/2020	12.24
BENCHMARK COMM BANK #6365	POLICE SUPPLIES		ARISPART 03/04	3/04/2020	624.93
TRANSUNION RISK & ALTERNAT	POLICE SUPPLIES		5331131 04/20	4/01/2020	150.00
					847.17 *
GALLS, LLC	WEARING APPAREL		015258240	3/15/2020	296.20
GALLS, LLC	WEARING APPAREL		015327614	3/24/2020	76.50
					372.70 *
				TOTAL	14,028.63

DEPT # - 033200 *JAIL*

JAIL
SOUTHSIDE REGIONAL JAIL PURCHASE OF SERVICES-SRJ*

3077	4/03/2020	69,776.33
		69,776.33 *
TOTAL		69,776.33

DEPT # - 033300 *JUVENILE PROBATION*

JUVENILE PROBATION
PIEDMONT REGIONAL SECURE DETENTION

1854	4/01/2020	4,500.00
		4,500.00 *
TOTAL		4,500.00

ACCOUNTS PAYABLE LIST
COUNTY OF GREENSVILLE
DEPT # - 033300 *JUVENILE PROBATION*

4/15/2020 FROM DATE- 4/20/2020
AP375 TO DATE- 4/20/2020
FUND # - 001 **GENERAL FUND EXPENDITURES**

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$\$ PAY \$\$\$
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DEPT # - 034100 *BUILDING INSPECTIONS*

BENCHMARK COMM BANK #6373	DUES & ASSOCIATIONS	INT'L CODE 3/26		3/26/2020	120.00
SADLER BROS. OIL CO., INC	VEHICLE SUPPLIES	4042303		3/31/2020	120.00 *
					69.35
					69.35 *
		TOTAL			189.35

DEPT # - 035100 *ANIMAL CONTROL*

DOMINION ENERGY VIRGINIA	ELECTRICAL	1814063432 0420		4/01/2020	211.27
VERIZON WIRELESS	TELECOMMUNICATIONS	3851730907		4/02/2020	211.27 *
					147.35
					147.35 *
SADLER BROS. OIL CO., INC	VEHICLE SUPPLIES	4042305		3/31/2020	101.99
					101.99 *
		TOTAL			460.61

DEPT # - 035600 *EMERGENCY MANAGEMENT*

VERIZON WIRELESS	TELECOMMUNICATIONS	9851730907		4/02/2020	40.01
					40.01 *
SADLER BROS. OIL CO., INC	VEHICLE SUPPLIES	4042302		3/31/2020	23.05
					23.05 *
		TOTAL			63.06

DEPT # - 041200 *HIGHWAY & STREET LIGHTING*

NECKLENBURG ELECTRIC COOP	STREET LIGHTING: ENERGY	2363701000 0420		4/07/2020	103.02
MECKLENBURG ELECTRIC COOP	STREET LIGHTING: ENERGY	3888603700 0420		4/07/2020	415.93
DOMINION ENERGY VIRGINIA	STREET LIGHTING: ENERGY	9358239813 0320		3/27/2020	1,558.39
					2,077.34 *
		TOTAL			2,077.34

DEPT # - 042100 *COLLECTION SITES*

RIDEOUT EQUIPMENT CO., INC	CONTRACTURAL SERVICES	REQ329		3/29/2020	2,750.00
RIDEOUT EQUIPMENT CO., INC	CONTRACTURAL SERVICES	REQ403A		4/03/2020	3,875.00
HERITAGE-CRYSTAL CLEAN	CONTRACTURAL SERVICES	16204018		3/26/2020	267.50
HERITAGE-CRYSTAL CLEAN	CONTRACTURAL SERVICES	16204019		3/26/2020	312.50
HERITAGE-CRYSTAL CLEAN	CONTRACTURAL SERVICES	16204020		3/26/2020	258.50
HERITAGE-CRYSTAL CLEAN	CONTRACTURAL SERVICES	16204021		3/26/2020	290.00
					7,753.50 *

ACCOUNTS PAYABLE LIST
COUNTY OF GREENSVILLE
DEPT # - 043200 *BUILDINGS & GROUNDS*

4/15/2020 FROM DATE- 4/20/2020
AF375 TO DATE- 4/20/2020
FUND # - 001 **GENERAL FUND EXPENDITURES**

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$\$ PAY \$\$\$
GRANITE TELECOMMUNICATION	TELECOMMUNICATIONS				
CINTAS CORP #143	UNIFORM RENTAL		04031179	4/01/2020	223.05
			4046430378	3/26/2020	2,714.72 *
			449152	3/27/2020	66.27
			2003-040257	3/30/2020	66.27 *
			27803	3/26/2020	13.49
			01-13447	3/26/2020	8.24
			01-13476	3/26/2020	121.28
			01-13638	3/26/2020	5.45
			13206	3/26/2020	10.91
			2269-258116	3/31/2020	98.03
			6380	3/31/2020	15.00
			ZORO 03/16	3/30/2020	.62
				3/16/2020	14.24
					571.95
					859.21 *
SADLER BROS. OIL CO., INC	VEHICLE SUPPLIES		4042306	3/31/2020	425.00
GREENE'S SERVICE CENTER	VEHICLE SUPPLIES		13238	3/31/2020	195.00
					620.00 *
					4,512.13

DEPT # - 043400 *GREENSVILLE COUNTY GOVERNMENT CTR*

GREENSVILLE COUNTY GOVERNMENT CTR
REPAIR & MAINTENANCE SERVICES

GREENE'S SERVICE CENTER	REPAIR & MAINTENANCE SERVICES		13238	3/31/2020	5.00
					5.00 *
MECKLENBURG ELECTRIC COOP	ELECTRICITY		2882201306	4/06/2020	128.73
MECKLENBURG ELECTRIC COOP	ELECTRICITY		3882901000	4/09/2020	3,219.59
MECKLENBURG ELECTRIC COOP	ELECTRICITY		3891000300	4/09/2020	43.66
					3,391.98 *
TELPAGE, INC.	TELECOMMUNICATIONS		1720	4/01/2020	769.02
TELPAGE, INC.	TELECOMMUNICATIONS		272715	4/01/2020	2,830.00
VERIZON WIRELESS	TELECOMMUNICATIONS		9851730907	4/02/2020	10.01
BCN TELECOM, INC.	TELECOMMUNICATIONS		22907953	4/01/2020	51.51
GRANITE TELECOMMUNICATION	TELECOMMUNICATIONS		04031179	4/01/2020	74.35
					3,734.89 *
BENCHMARK COMM BANK #6373	LEASE OF EQUIPMENT		RENT E EQUIP0309	3/09/2020	182.81-
BENCHMARK COMM BANK #6373	LEASE OF EQUIPMENT		RENT EQUIP 03/06	3/06/2020	390.00
BENCHMARK COMM BANK #6373	LEASE OF EQUIPMENT		RENT EQUIP 03/09	3/09/2020	735.00
BENCHMARK COMM BANK #6373	LEASE OF EQUIPMENT		RENT EQUIP 03/18	3/18/2020	414.00
					1,356.19 *
CINTAS CORP #143	UNIFORM RENTAL		4046430378	3/26/2020	22.09
					22.09 *
BENCHMARK COMM BANK #6399	HOUSEKEEPING SUPPLIES		DOL TREE 03/20	3/20/2020	5.00
BENCHMARK COMM BANK #6399	HOUSEKEEPING SUPPLIES		FAM DOLLAR03/05	3/05/2020	28.00
					33.00 *
CITY AUTO SUPPLY, INC.	REPAIR & MAINTENANCE SUPPLIES		449152	3/27/2020	4.30
JERRATT HARDWARE	REPAIR & MAINTENANCE SUPPLIES		2003-040257	3/30/2020	2.74

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$\$ PAY \$\$\$
JARRATT HARDWARE	REPAIR & MAINTENANCE SUPPLIES		2003-040316	3/31/2020	31.46
FARM & LAWN SERVICE	REPAIR & MAINTENANCE SUPPLIES		01-13447	3/26/2020	1.82
FARM & LAWN SERVICE	REPAIR & MAINTENANCE SUPPLIES		01-13476	3/26/2020	3.63
FARM & LAWN SERVICE	REPAIR & MAINTENANCE SUPPLIES		01-13638	3/31/2020	32.67
CARRIER CORPORATION	REPAIR & MAINTENANCE SUPPLIES		8000010758	3/23/2020	716.00
GREENE'S SERVICE CENTER	REPAIR & MAINTENANCE SUPPLIES		13206	3/26/2020	5.00
O'REILLY AUTO PARTS	REPAIR & MAINTENANCE SUPPLIES		2268-258116	3/31/2020	.21
THORPE'S WHOLE HOME STORE	REPAIR & MAINTENANCE SUPPLIES		6380	3/30/2020	4.75
BENCHMARK COMM BANK #7555	REPAIR & MAINTENANCE SUPPLIES		ZORO 03/16	3/16/2020	190.65
					993.43 *
SADLER BROS. OIL CO., INC	VEHICLES SUPPLIES		4042305	3/31/2020	140.64
GREENE'S SERVICE CENTER	VEHICLES SUPPLIES		13238	3/31/2020	65.00
					205.64 *
ALLIANCE TECHNOLOGY GROUP	C.O.:BUILDING ENHANCEMENTS		6232R01-IN	4/10/2020	9,218.00
					9,218.00 *
					18,960.22
				TOTAL	

DEPT # - 043600 **MAINTENANCE BUILDING**

MAINTENANCE BUILDING					
DIAMOND SPRINGS	CONTRACTURAL SER: WATER COOLER		3329283	3/20/2020	11.95
DIAMOND SPRINGS	CONTRACTURAL SER: WATER COOLER		401184040	4/01/2020	22.05
					34.00 *
MECKLEBURG ELECTRIC COOP	ELECTRICITY		3886500400 0420	4/09/2020	224.73
					224.73 *
TELPAGE, INC.	TELECOMMUNICATIONS		272833	4/01/2020	59.95
					59.95 *
				TOTAL	318.88

DEPT # - 051100 *LOCAL HEALTH DEPARTMENT*

LOCAL HEALTH DEPARTMENT					
BCN TELECOM, INC.	TELECOMMUNICATIONS		22907953	4/01/2020	101.73
					101.73 *
				TOTAL	101.73

DEPT # - 071300 *RECREATIONAL FACILITIES**

*RECREATIONAL FACILITIES**					
DOMINION ENERGY VIRGINIA	WP CENTER:BLDG IMPROVEMENTS		5819579894 0420	4/01/2020	264.64
					264.64 *
				TOTAL	264.64

DEPT # - 071400 **THE GOLDEN LEAF COMMONS**

THE GOLDEN LEAF COMMONS					
STATE ELECTRIC SUPPLY CO.	REPAIR & MAINTENANCE SUPPLIES		14562372-00	3/19/2020	596.97
					596.97 *
				TOTAL	596.97

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$\$ PAY \$\$\$
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DEPT # - 081100 *PLANNING*					
PLANNING					
VANTAGEPOINT TRANSFER-457	VIRGINIA RETIREMENT SYSTEM#	108043/1891886		4/08/2020	530.19
TREASURER OF VIRGINIA	STORMWATER PERMIT/PLAN REV FEE	VAR108872		3/09/2020	530.19 *
					2,016.00
					2,016.00 *
					2,546.19
				TOTAL	

DEPT # - 081300 **HOUSING**					
HOUSING					
BENCHMARK COMM BANK #7595	TRAINING TRAVEL	CRACKER BA 3/09		3/09/2020	75.34
					75.34 *
					75.34
				TOTAL	

DEPT # - 081420 **OTTERDAM ROAD - PHASE II**					
OTTERDAM ROAD - PHASE II					
CURTIS CONTRACTING, INC.	CONSTRUCTION	# 1 O R PHASE 2		4/13/2020	109,638.50
					109,638.50 *
					109,638.50
				TOTAL	

DEPT # - 081500 **ECONOMIC DEVELOPMENT**					
ECONOMIC DEVELOPMENT					
VERIZON WIRELESS	TELECOMMUNICATIONS	9851730907		4/02/2020	40.01
					40.01 *
					40.01
				TOTAL	

DEPT # - 081700 **GEOGRAPHIC INFORMATION SYSTEMS**					
GEOGRAPHIC INFORMATION SYSTEMS					
SADLER BROS. OIL CO., INC	TRAVEL & TRAINING	4042306		3/31/2020	10.62
BENCHMARK COMM BANK #6373	TRAVEL & TRAINING	VA WATER 03/17		3/17/2020	65.00-
BENCHMARK COMM BANK #7595	TRAVEL & TRAINING	CARRABBA'S 3/11		3/11/2020	35.42
BENCHMARK COMM BANK #7595	TRAVEL & TRAINING	DOM TOWER 03/11		3/11/2020	5.00
BENCHMARK COMM BANK #7595	TRAVEL & TRAINING	NORFOLK HOT3/11		3/11/2020	23.13
					9.17 *
					9.17
				TOTAL	

DEPT # - 083300 *VPI*					
VPI					
CITY OF EMPORIA	WATER & SEWER	12635 03/20		3/31/2020	66.69
BCH TELECOM, INC.	TELECOMMUNICATIONS	22507953		4/01/2020	66.69 *
					.27
					.27 *

ACCOUNTS PAYABLE LIST
COUNTY OF GREENSVILLE
DEPT # - 083300 *VPI*

4/15/2020 FROM DATE- 4/20/2020
AF375 TO DATE- 4/20/2020
FUND # - 001 **GENERAL FUND EXPENDITURES**

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE		\$\$	PAY	\$\$
				DATE	DATE			
BENCHMARK COMM BANK #6399	TRAVEL & TRAINING		TR THE TR 03/04	3/04/2020		15.00		
					TOTAL	15.00 *		
						81.96		
			FUND TOTAL			259,127.21		

ACCOUNTS PAYABLE LIST
COUNTY OF GREENSVILLE
DEPT # - 041500 **PUBLIC TRANSPORTATION**

4/15/2020 FROM DATE- 4/20/2020
AP375 TO DATE- 4/20/2020
FUND # - 008 **PUBLIC TRANSPORTATION**

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE	DATE	\$\$\$ PAY \$\$\$
DEPT # - 041500 **PUBLIC TRANSPORTATION**						
PUBLIC TRANSPORTATION						
O'REILLY AUTO PARTS	CONTRACTED REPAIR & MAINTENANC		2269-259749		4/10/2020	112.35
						112.35 *
VERIZON WIRELESS	COMMUNICATION SERVICES		9851730907		4/02/2020	72.01
						72.01 *
BENCHMARK COMM BANK #6399	DUES & SUBSCRIPTIONS		CTAV 03/20		3/10/2020	125.00
						125.00 *
SADLER BROS. OIL CO., INC	MOTOR FUELS & LUBRICANTS		4042614		3/31/2020	749.07
						749.07 *
WALMART COMMUNITY #0867	VEHICLE SUPPLIES & MATERIALS		08296 04/08		4/08/2020	31.23
O'REILLY AUTO PARTS	VEHICLE SUPPLIES & MATERIALS		2269-258235		4/01/2020	25.38
O'REILLY AUTO PARTS	VEHICLE SUPPLIES & MATERIALS		2269-258304		4/01/2020	7.96
						64.57 *
				TOTAL		1,123.00
				FUND TOTAL		1,123.00

ACCOUNTS PAYABLE LIST
COUNTY OF GREENSVILLE
DEPT # - 032100 **GREENSVILLE FIRE DEPT**

4/15/2020 FROM DATE- 4/20/2020
AF375 TO DATE- 4/20/2020
FUND # - 010 **GREENSVILLE FIRE DEPT EXPENSES**

VENDOR NAME		CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$\$ PAY \$\$\$
DEPT # - 032100 **GREENSVILLE FIRE DEPT**						
GREENSVILLE FIRE DEPT						
S&W SERVICE CENTER	REPAIRS & MAINTENANCE SERVICES			0009875	3/03/2020	51.00
C.W. WILLIAMS	REPAIRS & MAINTENANCE SERVICES			626873	4/06/2020	1,276.74
						1,327.74 *
DOMINION ENERGY VIRGINIA	ELECTRICAL			8515191214 0420	4/01/2020	32.95
						32.95 *
CITY OF EMPORIA	WATER/SEWER/REFUSE SERVICES			84610 03/20	3/31/2020	796.86
						796.86 *
TELPAGE, INC.	TELECOMMUNICATIONS			1720	4/01/2020	169.60
TELPAGE, INC.	TELECOMMUNICATIONS			272783	4/01/2020	59.99
						229.59 *
QUILL CORPORATION	OFFICE SUPPLIES			5850281	3/27/2020	7.99
						7.99 *
O'REILLY AUTO PARTS	REPAIR & MAINTENANCE SUPPLIES			2269-253575	3/06/2020	46.96
						46.96 *
SADLER BROS. OIL CO., INC	VEHICLE/POWERED EQUIP SUPPLIES			4042601	3/31/2020	77.42
O'REILLY AUTO PARTS	VEHICLE/POWERED EQUIP SUPPLIES			2269-2570082	3/25/2020	9.99
O'REILLY AUTO PARTS	VEHICLE/POWERED EQUIP SUPPLIES			2269-257240	3/26/2020	5.53
O'REILLY AUTO PARTS	VEHICLE/POWERED EQUIP SUPPLIES			2269-53432	3/05/2020	6.21
						99.15 *
O'REILLY AUTO PARTS	OTHER OPERATING SUPPLIES			2269-255655	3/17/2020	76.46
O'REILLY AUTO PARTS	OTHER OPERATING SUPPLIES			2269-257105	3/25/2020	27.98
O'REILLY AUTO PARTS	OTHER OPERATING SUPPLIES			2269-259116	4/06/2020	6.64
HAFCO	OTHER OPERATING SUPPLIES			1032260	4/02/2020	56.00
BENCHMARK COMM BANK #7595	OTHER OPERATING SUPPLIES			CURTIS TOOLS	3/26/2020	441.75
BENCHMARK COMM BANK #7595	OTHER OPERATING SUPPLIES			FIRE SFTY	3/26/2020	88.95
						657.78 *
MUNICIPAL EMERGENCY	FIRE PROGRAM FUNDS PURCHASES-C			IN1445102	4/07/2020	9,370.90
MUNICIPAL EMERGENCY	FIRE PROGRAM FUNDS PURCHASES-C			IN1445102	4/07/2020	9,370.90
BENCHMARK COMM BANK #7595	FIRE PROGRAM FUNDS PURCHASES-C			FIRE SAFETY3/26	3/26/2020	665.94
BENCHMARK COMM BANK #7595	FIRE PROGRAM FUNDS PURCHASES-C			FIRSTOUT	3/26/2020	246.40
						19,654.14 *
BENCHMARK COMM BANK #7595	FIRE PROGRAM FUNDS PURCHASES-C			FIRE SAFETY3/26	3/26/2020	665.94
BENCHMARK COMM BANK #7595	FIRE PROGRAM FUNDS PURCHASES-C			FIRSTOUT	3/26/2020	246.40
						912.34 *
					TOTAL	23,805.50
					FUND TOTAL	23,805.50

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE	DATE	\$\$\$ PAY \$\$\$
CELLEBRITE INC	**FDA: SHERIFF'S DEPARTMENT** FEDERAL EXPENSES	DEPT # - 031700 **FDA: SHERIFF'S DEPARTMENT**	ITF80465	1/08/2020		16,750.00
						16,750.00 *
				TOTAL		16,750.00
				FUND TOTAL		16,750.00

FDA: SHERIFF'S DEPARTMENT
 FEDERAL EXPENSES

ACCOUNTS PAYABLE LIST
COUNTY OF GREENSVILLE
DEPT # - 042600 *SHEF*

4/15/2020 FROM DATE- 4/20/2020
AF375 TO DATE- 4/20/2020
FUND # - 017 ***PUBLIC WORKS***

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
DEPT # - 042600 *SHEF*					
CENTRAL CAROLINA HOLDING		CONTRACTUAL SERV.:TIRE DISPOSAL	1791943	3/31/2020	972.05
LABELLA ASSOCIATES		WELL MONITORING	120078	3/31/2020	972.05 *
RIDEOUT EQUIPMENT CO., INC		LEACHATE DISPOSAL	REQ 03/28/2020	3/28/2020	5,450.00
CRYSTAL SPRINGS		CONTRACTUAL SERV:WATER COOLER	3457059040820	4/08/2020	5,450.00 *
VERIZON WIRELESS		TELECOMMUNICATIONS	9851730907	4/02/2020	1,300.00
SADLER BROS. OIL CO., INC		VEHICLE SUPPLIES	4042307	3/31/2020	1,300.00 *
					37.85
					37.85 *
					56.12
					56.12 *
					103.52
					103.52 *
				TOTAL	7,919.54
				FUND TOTAL	7,919.54

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	SS PAY \$\$
COMMUNITY CORRECTIONS: PRETRIAL					
VERIZON WIRELESS		SUPPLIES & OTHER OPERATING EXP	9851730907	4/02/2020	20.01
INDEPENDENT MESSENGER		SUPPLIES & OTHER OPERATING EXP	1785 01/20	4/02/2020	421.00
SHERI HOLSTEN		SUPPLIES & OTHER OPERATING EXP	REIMBURSE NOT20	4/14/2020	5.00
GRANITE TELECOMMUNICATION		SUPPLIES & OTHER OPERATING EXP	04031179 4/2020	4/01/2020	104.63
BENCHMARK COMM BANK #7595		SUPPLIES & OTHER OPERATING EXP	CHANGE CO 03/24	3/24/2020	75.95
BENCHMARK COMM BANK #7595		SUPPLIES & OTHER OPERATING EXP	HEARTSMART 3/30	3/30/2020	329.40
BENCHMARK COMM BANK #7595		SUPPLIES & OTHER OPERATING EXP	MED EXP 03/04	3/04/2020	112.80
BENCHMARK COMM BANK #7595		SUPPLIES & OTHER OPERATING EXP	PR MADE EASY3/4	3/04/2020	66.92
AMAZON CAPITAL SERVICES		SUPPLIES & OTHER OPERATING EXP	1436-VMPN-DVNR	4/03/2020	8.98
					1,144.69 *
TELPAGE, INC.	EQUIPMENT		272836	4/01/2020	20.00
PITNEY BOWES	EQUIPMENT		3311018880	4/07/2020	47.46
					67.46 *
		TOTAL			1,212.15

DEPT # - 033400 *COMMUNITY CORRECTIONS: PROBATION*					
COMMUNITY CORRECTIONS: PROBATION					
VERIZON WIRELESS		SUPPLIES & OTHER OPERATING EXP	9851730907	4/02/2020	20.00
INDEPENDENT MESSENGER		SUPPLIES & OTHER OPERATING EXP	1785 01/20	4/02/2020	421.00
SHERI HOLSTEN		SUPPLIES & OTHER OPERATING EXP	REIMBURSE NOT20	4/14/2020	5.00
GRANITE TELECOMMUNICATION		SUPPLIES & OTHER OPERATING EXP	04031179 4/2020	4/01/2020	104.63
BENCHMARK COMM BANK #7595		SUPPLIES & OTHER OPERATING EXP	CHANGE CO 03/24	3/24/2020	75.95
BENCHMARK COMM BANK #7595		SUPPLIES & OTHER OPERATING EXP	HEARTSMART 3/30	3/30/2020	329.40
BENCHMARK COMM BANK #7595		SUPPLIES & OTHER OPERATING EXP	MED EXP 03/04	3/04/2020	112.80
BENCHMARK COMM BANK #7595		SUPPLIES & OTHER OPERATING EXP	PR MADE EASY3/4	3/04/2020	66.92
AMAZON CAPITAL SERVICES		SUPPLIES & OTHER OPERATING EXP	1436-VMPN-DVNR	4/03/2020	8.98
					1,144.68 *
TELPAGE, INC.	EQUIPMENT		272836	4/01/2020	19.99
PITNEY BOWES	EQUIPMENT		3311018880	4/07/2020	47.46
					67.45 *
		TOTAL			1,212.13
		FUND TOTAL			2,424.28

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE	DATE	\$\$\$ PAY \$\$\$
DEPT # - 094100 **LOCAL CAPITAL PROJECTS**						
LOCAL CAPITAL PROJECTS						
GENTRY LOCKE ATTORNEYS	ADMIN:SCHOOL CONTRACT		274281//048		4/09/2020	6,795.00
						6,795.00 *
CODE 3 AV	GCGC:BOARD ROOM AUDIO RECORDIN		4321		4/07/2020	7,112.44
						7,112.44 *
				TOTAL		13,907.44
				FUND TOTAL		13,907.44
				TOTAL DUE		325,056.97

Approved

Signed Olivia Whitley

Finance Manager
Title

4/15/20
Date

MOU ADDENDUM 1**for****MUTUAL AID FOR CERTAIN PANDEMIC RELATED SERVICES****Among Designated Localities in the Crater Health District and the Virginia Department of Health**

This Agreement is made and entered into as of April 10, 2020, by and among the cities of Emporia, Hopewell, and Petersburg, the counties of Dinwiddie, Greensville Prince George, Surry, and Sussex, and the Virginia Department of Health; provided, that this Agreement shall be effective for each party immediately upon its signature, regardless of whether or not all parties have signed.

NOW, THEREFORE, it is mutually agreed as follows:

- A. When one of the parties to this Agreement requests aid for manpower or equipment to assist with contact tracing of known or suspected COVID-19 cases, or other non-fire and rescue service matters related to mitigating the effects of the COVID-19 pandemic disaster from another party to this Agreement, that responding party may dispatch, when available, the requested equipment and personnel to aid in the situation. Requests for aid may be made and received directly by and from the county administrators for the counties, the city managers of the cities, and the Director of the Crater District Health Department, his designee, or other Virginia Department of Health official.

The rendering of assistance under the terms of this Agreement shall not be mandatory, but the party receiving the request for aid shall immediately inform the requesting locality/agency if, for any reason, assistance cannot be rendered.

- B. Any dispatch of equipment and personnel pursuant to this Agreement is subject to the following conditions:
- (1) Any request for non-monetary aid hereunder shall include a statement of the amount and type of equipment and personnel requested, and shall specify the location to which the equipment and personnel are to be dispatched. However, the amount and type of equipment and the number of personnel to be furnished shall be determined by a representative of the responding locality/agency.
 - (2) The personnel of the responding locality/agency shall report to the officer in charge of the requesting locality/agency at the location to which the personnel or equipment is dispatched, and shall be subject to the orders and direction of that official. However, the responding locality/agency reserves the right to follow its own safety guidelines while complying with incident objectives. Personnel of the responding locality/agency shall continue to be subject to the applicable rules of conduct, regulations, and policies of their own jurisdiction while acting pursuant to this Agreement.
 - (3) The personnel and equipment of the responding locality/agency shall be released by the requesting locality/agency when the services of the responding

locality/agency are no longer required or when the responding locality/agency is needed within the area for which it normally provides services.

- (4) Responses and/or services shall be provided as determined at the time of need and/or as pre-arranged for certain response areas (i.e. automatic responses).
- (5) Each party to this Agreement is responsible for informing its employees that they must maintain the confidentiality of patient health information in keeping with the rules of the Health Insurance Portability and Accountability Act.

- C. Each party to this Agreement waives any and all claims against all the other parties which may arise out of the parties' actions outside of their respective jurisdictions under this Agreement.

Nothing in this Agreement is intended or shall be construed to require any party to indemnify and save harmless the other parties to this Agreement from claims by third parties for property damage or personal injury which may arise out of the activities of the other parties.

- D. All equipment used by the responding locality/agency in carrying out this Agreement shall, at the time of action hereunder, be owned by the responding locality/agency; and all personnel acting for the responding locality/agency under this Agreement shall, at the time of such action, be employees of the responding locality/agency.
- E. Actions taken and expenditures made pursuant to this Agreement shall be deemed conclusively to be for a public and governmental purpose and all of the immunities from liability enjoyed by a party when acting for a public or governmental purpose within its territorial limits shall be enjoyed by it to the same extent as when such party is so acting, under this Agreement, beyond its territorial limits.

The personnel of any party to this Agreement, when acting hereunder, or under other lawful authority, beyond the territorial limits of their jurisdictions, shall have all of the immunities from liability and exemptions from laws, ordinances and regulations, enjoyed by them while performing their respective duties within the territorial limits of their jurisdictions.

- F. All services provided by a party under this Agreement shall be performed without monetary compensation to the responding locality/agency, unless otherwise agreed to.
- G. All salaries, pensions, health insurance, disability protection, worker's compensation, death benefits, and other benefits provided to employees of the parties to this Agreement shall apply to the services performed by those employees under this Agreement outside their respective jurisdictions. Unless otherwise agreed to, all these expenses shall be paid by the responding locality/agency, which normally employs such employees. Each locality/agency shall be responsible for following local workers compensation protocol for its employees.

- H. This Agreement is in addition to and is not meant to rescind, supersede, or replace any previous written agreements and oral understandings relating to the provision of mutual aid for fire and rescue and emergency medical services between and among the parties.

This Agreement is not intended to rescind, supersede, or replace any automatic mutual aid agreements or financial agreements for fire and rescue and emergency medical services between and among the parties.

- I. Any of the parties hereto may withdraw from this Agreement by giving thirty (30) days written notice to that effect to the other parties at the addresses shown on the signature pages. Any notice shall be effective if given by registered or certified mail, return receipt requested, or by other receipted delivery.

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Job Action Sheet 004

COVID-19 Contact Case Manager

Mission:	To support operational activities during the COVID-19 response; to conduct contact interviews using the Crater Modified Contact Interview script; to effectively communicate the purpose of conducting close contact tracing; to help reduce worry, stigma and anxiety; and communicate additional resource needs to the COVID-19 Lead Investigator
----------	---

Operation

- | |
|---|
| <ul style="list-style-type: none"> <input type="checkbox"/> Communicate with the COVID-19 Lead Investigator routinely to obtain assignments and coordinate work load/capacity <input type="checkbox"/> Document attempts to contact the close contacts in the Contact Tracing (Case Contact Manager) Google Sheets <input type="checkbox"/> Conduct close contact interview using the Crater Modified Contact Interview script <input type="checkbox"/> Explain isolation/quarantine agreement <input type="checkbox"/> Obtain verbal consent <input type="checkbox"/> Issue quarantine agreement if it is needed for their place of employment (fax, email, or snail mail) <input type="checkbox"/> Answer questions appropriately during interview (if you do not know an answer, communicate that to the COVID-19 Floater) <input type="checkbox"/> Routinely follow-up with the assigned contacts (mid-point, and last day of monitoring period) <input type="checkbox"/> Issue a release from isolation/quarantine letter at the end of their isolation/quarantine if it is needed for their place of employment (fax, email or snail mail) <input type="checkbox"/> Communicate the need for additional resources to the COVID-19 Floater <input type="checkbox"/> Handle VDH issued equipment appropriately and use only for the purpose of this response <input type="checkbox"/> Maintain Google Sheets <input type="checkbox"/> Adhere to Health Insurance Portability and Accountability Act (HIPAA) policies |
|---|



COMMONWEALTH of VIRGINIA
Department of Health

BUSINESS ASSOCIATE AGREEMENT

PRIVACY AND SECURITY OF PROTECTED HEALTH INFORMATION

THIS BUSINESS ASSOCIATE AGREEMENT is made as of April 10, 2020, by the Crater Health District (herein referred to as "Covered Entity"), with office at 301 Halifax Street, Petersburg, Virginia 23803 and County of Greensville (here in referred to as "Business Associate"), a corporation, department or other entity with office at 1781 Greensville County Circle, Emporia, Virginia 23847.

This BUSINESS ASSOCIATE AGREEMENT (herein referred to as the "Agreement") constitutes a non-exclusive agreement between the Covered Entity, which administers health services, and the Business Associate named above.

The Covered Entity and Business Associate have entered into this Business Associate Agreement to comply with the Health Insurance Portability and Accountability Act (HIPAA). The parties signing this Agreement shall comply fully with the provisions of the HIPAA Rules.

NOW THEREFORE, the parties, intending to be legally bound, agree as follows:

I. Definitions.

As used in this contract, the terms below will have the following meanings:

- a. "Business Associate" shall generally have the same meaning as the term "business associate" at 45 CFR 160.103, and in reference to the party to this agreement, shall mean [Insert Name of Business Associate].
- b. "Covered Entity" shall generally have the same meaning as the term "covered entity" at 45 CFR 160.103, and in reference to the party to this agreement, shall mean [Insert Name of Covered Entity].
- c. Protected Health Information (PHI): Any information that is created or received by a Covered Entity that relates to the past, present, or future physical or mental health or condition of an individual, limited to the information created or received by Business Associate from or on behalf of Covered Entity.

d. "HIPAA Rules" shall mean the Privacy, Security, Breach Notification, and Enforcement Rules at 45 CFR Part 160 and Part 164.

II. Obligations and Activities of Business Associate

- a. Business Associate agrees to not use or disclose Protected Health Information other than as permitted or required by the Agreement or as required by law.
- b. Business Associate agrees to use appropriate safeguards and comply with Subpart C of 45 C.F.R. Part 164 to prevent use or disclosure of the Protected Health Information other than as provided for by this Agreement.
- c. Business Associate agrees to report to Covered Entity any use or disclosure of the Protected Health Information not provided for by this Agreement of which it becomes aware, including breaches of unsecured protected health information, as required at 45 C.F.R. 164.410.
- d. In accordance with 45 C.F.R. 164.502(e)(1)(ii) and 164.308(b)(2), if applicable, ensure that any subcontractors that create, receive, maintain, or transmit protected health information on behalf of the Business Associate agree to the same restrictions, conditions, and requirements that apply to the Business Associate with respect to such information.
- e. Report to the Covered Entity any security incident of which it becomes aware.
- f. Business Associate shall notify the Covered Entity of a breach of unsecured PHI on the first day on which such breach is known by Business Associate or an employee, officer or agent of Business Associate other than the person committing the breach, or as soon as possible following the first day on which Business Associate or an employee, officer or agent of Business Associate other than the person committing the breach should have known by exercising reasonable diligence of such breach. Notification shall include, to the extent possible, the identification of each individual whose unsecured PHI has been, or is reasonably believed by the Business Associate to have been, accessed, acquired, used or disclosed during the breach. Business Associate shall also provide the Covered Entity with any other available information at the time Business Associate makes notification to the Covered Entity or promptly thereafter as information becomes available. Such additional information shall include (i) a brief description of what happened, including the date of the breach; (ii) a description of the types of unsecured PHI that were involved in the breach; (iii) any steps the Business Associate believes individuals should take to protect themselves from potential harm resulting from the breach; and (iv) a brief description of what Business Associate is doing to investigate the breach, mitigate harm to individuals, and protect against any future breaches.

For purposes of this paragraph, unsecured PHI means protected health information that is not rendered unusable, unreadable, or indecipherable to unauthorized persons through the use of a technology or methodology specified by the U.S. Secretary of Health and Human Services.

- g. Business Associate agrees to provide access, at the request of Covered Entity to Protected Health Information to Covered Entity or, as directed by Covered Entity, to an Individual in order to meet the requirements under 45 CFR 164.524.
- h. Business Associate agrees to make internal practices, books, and records, including policies and procedures and Protected Health Information, available to the Secretary of the U.S. Department of Health and Human Services for the purpose of determining compliance with the HIPAA Rules.
- i. Business Associate agrees to document and provide to Covered Entity such disclosures of Protected Health Information and information as would be required for Covered Entity to respond to a request by an Individual for an accounting of disclosures of Protected Health Information in accordance with 45 CFR 164.528.
- j. Make any amendment(s) to Protected Health Information in a designated record set as directed or agreed to by the covered entity pursuant to 45 C.F.R. 164.526, or take other measures as necessary to satisfy covered entity's obligations under 45 C.F.R. 164.526.

III. General Use and Disclosure Provisions

- a. Business Associate may only use or disclose Protected Health Information as provided in the underlying Agreement.
- b. Business Associate may use or disclose Protected Health Information as required by law.
- c. Business Associate agrees to make uses and disclosures and requests for Protected Health Information consistent with Covered Entity's minimum necessary policies and procedures.
- d. Business Associate may not use or disclose Protected Health Information in a manner that would violate Subpart E of 45 CFR Part 164 if done by covered entity, except for the specific uses and disclosures set forth below.
- e. Business Associate may disclose Protected Health Information for the proper management and administration of the Business Associate, provided that disclosures are required by law, or Business Associate obtains reasonable assurances from the person to whom the information is disclosed that it will remain confidential and used or further disclosed only as required by law or for the purpose for which it was disclosed to the person, and the person notifies the Business Associate of any instances of which it is aware in which the confidentiality of the information has been breached.

IV. Obligations of Covered Entity

- a. Covered Entity shall notify Business Associate of any limitations in its notice of privacy practices of Covered Entity in accordance with 45 CFR 164.520, to the extent

that such limitation may affect Business Associate's use or disclosure of Protected Health Information.

- b. Covered Entity shall notify Business Associate of any changes in, or revocation of, permission by Individual to use or disclose Protected Health Information, to the extent that such changes may affect Business Associate's use or disclosure of Protected Health Information.
- c. Covered Entity shall notify Business Associate of any restriction to the use or disclosure of Protected Health Information that Covered Entity has agreed to in accordance with 45 CFR 164.522, to the extent that such restriction may affect Business Associate's use or disclosure of Protected Health Information.

V. Permissible Request by Covered Entity

Covered Entity shall not request Business Associate to use or disclose Protected Health Information in any manner that would not be permissible under the Privacy Rule if done by Covered Entity.

VI. Termination

Either party may terminate this Agreement immediately if it determines that the other party has violated a material term of this Agreement. This Agreement shall remain in effect unless terminated for cause with immediate effect, or until terminated by either party with not less than thirty (30) days prior written notice to the other party, which notice shall specify the effective date of the termination; provided, however, that any termination shall not affect the respective obligations or rights of the parties arising under this Agreement before the effective date of termination.

VII. Effect of Termination

Upon termination of this Agreement for any reason, Business Associate shall return or destroy all Protected Health Information received from Covered Entity, or created or received by Business Associate on behalf of Covered Entity. This provision shall apply to Protected Health Information that is in the possession of subcontractors or agents of Business Associate. Business Associate shall retain no copies of the Protected Health Information. In the event that Business Associate determines that returning or destroying the Protected Health Information is infeasible, Business Associate shall provide to Covered Entity notification of the conditions that make return or destruction of Protected Health Information infeasible. Upon agreement that return or destruction of Protected Health Information is infeasible, Business Associate shall extend the protections of this Agreement to such Protected Health information and limit further uses and disclosures of such Protected Health Information to those purposes that make the return or destruction infeasible, for so long as Business Associate maintains such Protected Health Information.

VIII. Amendment

Upon the enactment of any law or regulation affecting the use or disclosure of PHI, or the publication of any decision of a court of the United States or of this state relating to any such law, or the publication of any interpretive policy or opinion of any governmental agency charged with the enforcement of any such law or regulation, the parties shall work in good faith to amend this Agreement in such manner as is necessary to comply with such law or regulation. If the parties are unable to agree on an amendment within thirty (30) days thereafter, either of them may terminate this Agreement by written notice to the other.

EACH PARTY has caused this Agreement to be properly executed on its behalf as of the date first above written.

For: Crater Health District

For: County of Greenville

BY: _____
Alton Hart, Jr., MD, MPH
District Director

BY: _____
Brenda Parsons, County Administrator
County of Greenville

DATE: _____

DATE: _____

2015

VIRGINIA DEPARTMENT OF HEALTH
Crater Health District
301 Halifax Street
Petersburg, Virginia 23803

MEMORANDUM OF UNDERSTANDING (MOU)

MOU Number: CTR-20-022.081-COVID19

- I. **PARTIES TO THE AGREEMENT:** This Memorandum of Understanding is entered into by Greensville County, 1781 Greensville County Circle, Emporia, Virginia 23847, hereinafter called the "Contractor" and Crater Health District through the Department of Health, 301 Halifax Street, Petersburg, Virginia 23803 hereinafter called the "Department."

WHEREAS, the Department desires to enter into an Agreement with the Contractor to provide manpower or equipment to assist with contact tracing of known or suspected COVID-19 cases, or other non-fire and rescue service matters related to mitigating the effects of the COVID-19 pandemic disaster from another party to this Agreement and;

WHEREAS, The contractor desires to perform such services;

THEREFORE, in consideration of their respective undertakings, the Department and the Contractor hereby covenant and agree to the following terms.

- II. **PERIOD OF AGREEMENT:** From execution date of CRATER HEALTH DISTRICT signature on last page through March 8, 2021 and may be renewed upon written agreement of both parties for 4 successive one year periods, under the terms of the current agreement, and at a reasonable time (approximately 90 days) prior to the expiration.
- III. **PURPOSE:** On March 12, the Governor of the Commonwealth of Virginia declared a state of emergency related to the global COVID-19 pandemic; and the parties hereto desire to secure to each other the benefits of mutual aid in situations involving services related to the COVID-19 pandemic, including, but not limited to, contact tracing, but specifically excluding fire and rescue services, which are for most signatories covered by separate agreements; and the directors of emergency management for each city and county that is a party hereto are authorized to enter into this agreement by § 44-146.19(D), Code of Virginia, 1950, as amended.
- IV. **SCOPE OF SERVICES:** Contact Tracing services and other designated emergency planning/response services to address the Coronavirus pandemic (See Addendum 1 for general emergency support agreement and Addendum 2 for scope of work).

- V. **COMPENSATION:** State total aggregate of contract including all renewal years and breakdown of services. No monetary funding will be exchanged for the emergency services/support provided by Contractor.

Contract Value: \$0.00 with four (4) one year renewal periods.

Total Aggregate estimated to be \$0.00

VI. **FEDERAL AWARD INFORMATION:**

There will be no exchange of federal funds between the parties, but the Department will track all information and submit federal reports as required.

Monitoring: The Department will monitor the Contractor to evaluate the progress and performance of the program/services. The Contractor shall furnish the Department on request information regarding payments claimed for services under this contract. The Department and Federal personnel shall be provided access to all program-related records and facilities under reasonable request.

The Contractor shall retain all books, accounts, reports, files and other records relating to the performance of the contract for a period of five years after its completion. All accounting records must be supported by source documentation and retained in order to show for what purpose funds were spent. All such records shall be made available and produced for inspection when required by the Department.

Time and Effort Reporting: The Contractor shall comply with time and effort reporting as required by the Federal Office of Management and Budget (OMB) Circular A-87 (Cost Principles for State, Local and Indian Tribal Government). All employees paid in whole or in part from grant funds should prepare a timesheet indicating the hours worked on each specific project for each pay period. Based on these time sheets and hourly payroll cost for each employee, a statement indicating the distribution of payroll charges should be prepared and placed in the appropriate files and shall be made available for inspection when required by the Department. The Contractor shall retain all books, reports, files and other records relating to time and effort reporting for a period of five years after completion.

APPROPRIATIONS: The Contractor acknowledges the understanding that this Agreement is subject to appropriations and constraints by the State or the Federal government budget.

SUBCONTRACTS: No portion of the work shall be subcontracted without prior written consent of the purchasing agency. In the event that the contractor desires to subcontract some part of the work specified herein, the contractor shall furnish the Departments names, qualifications and experience of their proposed subcontractors and shall assure compliance with all requirements of the contract.

INTEGRATION AND MODIFICATION: This Agreement constitutes the entire understanding of the parties as to the matters contained herein. No alteration, amendment or modification of this Agreement shall be effective unless in writing and signed by the duly authorized officials of both The Department and Contractor.

CONFIDENTIALITY OF PROPRIETARY INFORMATION, DUPLICATION AND DISCLOSURE: The Contractor agrees that proprietary information disclosed by the Department to the Contractor for the purpose of a Memorandum of Understanding shall be held in confidence and used only in the performance of the contract. No item designed for or by the Department shall be duplicated or furnished to others without prior written consent. All products and materials including but not limited to papers, data, reports, forms, records, materials, creations, or inventions relating to this contract are sole and exclusive property of the Department. All such materials shall be delivered to the Department in usable condition at any time requested by the Department.

VII. TERMS AND CONDITIONS:

A. AUDIT:

The Contractor shall retain all books, records, and other documents relative to this agreement for five (5) years after the duties have been completed and project is closed; or until audited by the Commonwealth of Virginia, whichever is sooner. The Department, its authorized agents, and/or state auditors/compliance agents shall have full access to and the right to examine any of said materials during said period.

B. APPLICABLE LAWS AND COURTS:

This contract shall be governed in all respects by the laws of the Commonwealth of Virginia, without regard to its choice of law provisions, and any litigation with respect thereto shall be brought in the circuit courts of the Commonwealth. The agency and the contractor are encouraged to resolve any issues in controversy arising from the award of the contract or any contractual dispute using Alternative Dispute Resolution (ADR) procedures (*Code of Virginia*, § 2.2-4366). ADR procedures are described in Chapter 9 of the *Vendors Manual*. The contractor shall comply with all applicable federal, state and local laws, rules and regulations.

D. BACKGROUND CHECKS:

1. The CRATER HEALTH DISTRICT may require a background check for Contractor staff assigned to any resulting agreement. The Contractor shall be required to pay for all background checks processed for staff assigned to any agreement resulting from this contract agreement at a rate of \$50.00. Fees are on a per background check basis and will be invoiced by CRATER HEALTH DISTRICT Accounting. The Contractor employees will be required to complete a form granting authority to release information. The Contractor shall allow the CRATER HEALTH DISTRICT access to review Contractor staff personnel and employment records.
2. Background investigation results will be reviewed by the CRATER HEALTH DISTRICT, and are not releasable to the Contractor, however, can be provided to the individual of the investigation upon a written request.
3. In the event agreement award is made prior to completion of background checks, any unfavorable results shall be subject to the terms and conditions of this contract agreement.

4. In the event of any staff turnover or staff reassignments, the Contractor shall notify the Crater Health District and shall submit the appropriate background history questionnaire, authority for release of information and have fingerprints obtained for any proposed new staff member. This shall be in addition to the requirement to provide the required credentials information. The CRATER HEALTH DISTRICT may remove any Contractor employee that the Contract Administrator feels threatens the health or safety of staff, security of the facility, or quality of the service provided by the Contractor.

E. CANCELLATION OF AGREEMENT:

The department reserves the right to cancel and terminate any resulting contract, in part or in whole, without penalty, upon 60 days written notice to the contractor. In the event the initial contract period is for more than 12 months, the resulting contract may also be terminated by the contractor, without penalty, after the initial 12 months of the contract period upon 60 days written notice to the other party. Any contract cancellation notice shall not relieve the contractor of the obligation to deliver and/or perform on all outstanding orders issued prior to the effective date of cancellation.

F. CHANGES TO THE AGREEMENT:

The parties may agree in writing to modify the scope of the Memorandum of Understanding. An increase or decrease in the scope to the memorandum of understanding resulting from such modification shall be agreed to by the parties as a part of their written agreement to modify the scope of the Memorandum of Understanding.

G. CONFIDENTIALITY OF PROPRIETARY INFORMATION AND PERSONALLY IDENTIFIABLE INFORMATION:

The Contractor assures that information and data obtained as to proprietary information and personal facts and circumstances related to patients or clients will be collected and held confidential, during and following the term of this agreement, and will not be divulged without the individual's and the Department's written consent and only in accordance with federal law or the Code of Virginia. Contractors who utilize, access, or store proprietary information or personally identifiable information as part of the performance of an agreement are required to safeguard this information and immediately notify the Department of any breach or suspected breach in the security of such information. Contractors shall allow the Department to both participate in the investigation of incidents and exercise control over decisions regarding external reporting. Contractors and their employees working on this project may be required to sign a confidentiality statement.

H. RENEWAL OF AGREEMENT:

1. This agreement may be renewed by the Commonwealth upon written agreement of both parties for four successive one year periods, under the terms of the current agreement, and at a reasonable time (approximately 90 days) prior to the expiration.

2. This Agreement shall remain in effect until superseded, amended, or rescinded in writing by one or more participating signatory parties. However, it shall remain in effect for all remaining signatory parties unless or until it is terminated in writing by the remaining parties.
3. This Agreement shall be effective for each party immediately upon its signature, Important Note: The agreement is not effective until all parties have signed.

I. **CONFIDENTIALITY OF HEALTH RECORDS:**

By signature on this agreement, the Contractor agrees to comply with all applicable statutory provisions and regulations of the Commonwealth of Virginia and in the performance of this agreement shall:

1. Not use or further disclose health records other than as permitted or required by the terms of this agreement or as required by law;
2. Use appropriate safeguards to prevent use or disclosure of health records other than as permitted by this agreement;
3. Report to the Department of Health any use or disclosure of health records not provided for by this agreement;
4. Mitigate, to the extent practicable, any harmful effect that is known to the Contractor of a use or disclosure of health records by the Contractor in violation of the requirements of this agreement;
5. Impose the same requirements and restrictions contained in this agreement on its subcontractors and agents;
6. Provide access to health records contained in its records to the Department of Health, in the time and manner designated by the Department of Health, or at the request of the Department of Health, to an individual in order to afford access as required by law;
7. Make available health records in its records to the Department of Health for amendment and incorporate any amendments to health records in its records at the Department of Health request; and
8. Document and provide to the Department of Health information relating to disclosures of health records as required for the Department of Health to respond to a request by an individual for an accounting of disclosures of health records.

- J. **ANTI-DISCRIMINATION:** By submitting this agreement contractor certifies to the Commonwealth that they will conform to the provisions of the Federal Civil Rights Act of 1964, as amended, as well as the Virginia Fair Employment Contracting Act of 1975, as amended, where applicable, the Virginians With Disabilities Act, the Americans With Disabilities Act and § 2.2-4311 of the *Virginia Public Procurement Act (VPPA)*. If the award is made to a faith-based organization, the organization shall not discriminate against any

recipient of goods, services, or disbursements made pursuant to the contract on the basis of the recipient's religion, religious belief, refusal to participate in a religious practice, or on the basis of race, age, color, gender or national origin and shall be subject to the same rules as other organizations that contract with public bodies to account for the use of the funds provided; however, if the faith-based organization segregates public funds into separate accounts, only the accounts and programs funded with public funds shall be subject to audit by the public body. (*Code of Virginia*, § 2.2-4343.1E).

- K. **ANTITRUST:** By entering into an agreement, the contractor conveys, sells, assigns, and transfers to the Commonwealth of Virginia all rights, title and interest in and to all causes of action it may now have or hereafter acquire under the antitrust laws of the United States and the Commonwealth of Virginia, relating to the particular goods or services purchased or acquired by the Commonwealth of Virginia under said agreement.
- L. **ASSIGNMENT OF AGREEMENT:** An agreement shall not be assignable by the contractor in whole or in part without the written consent of the Commonwealth.
- M. **DEFAULT:** In case of failure to deliver goods or services in accordance with the agreement terms and conditions, the Commonwealth, after due oral or written notice, may procure them from other sources and hold the contractor responsible for any resulting additional purchase and administrative costs. This remedy shall be in addition to any other remedies which the Commonwealth may have.
- N. **NONDISCRIMINATION OF CONTRACTORS:** A bidder, offeror, or contractor shall not be discriminated against in the solicitation or award of this contract because of race, religion, color, sex, national origin, age, disability, faith-based organizational status, any other basis prohibited by state law relating to discrimination in employment or because the bidder or offeror employs ex-offenders unless the state agency, department or institution has made a written determination that employing ex-offenders on the specific contract is not in its best interest. If the award of this contract is made to a faith-based organization and an individual, who applies for or receives goods, services, or disbursements provided pursuant to this contract objects to the religious character of the faith-based organization from which the individual receives or would receive the goods, services, or disbursements, the public body shall offer the individual, within a reasonable period of time after the date of his objection, access to equivalent goods, services, or disbursements from an alternative provider.
- O. **WHISTLEBLOWER PROTECTIONS:**
Congress has enacted the whistleblower protection statute 41 U.S.C. Section 4712 to encourage employees to report fraud, waste, and abuse without repercussions. This statute applies to all employees working for contractors, grantees, subcontractors, and sub grantees in accordance with this agreement. All contractors, grantees, sub grantees, and subcontractors for federal grants and contracts are required to:
 - 1. Inform their employees in writing of the whistleblower protections under 41 U.S.C. Section 4712 in the predominant native language of the workforce, to include the specific requirements of the statute, and

2. Include this term and condition in any agreement made with a subcontractor or sub grantee.
The employees' rights under 41 U.S.C. Section 4712 shall survive termination of this agreement.

P. CONTINUITY OF SERVICES:

- a.) The Contractor recognizes that the services under this contract are vital to the Agency and must be continued without interruption and that, upon contract expiration, a successor, either the Agency or another contractor, may continue them. The Contractor agrees:
- (i) To exercise its best efforts and cooperation to effect an orderly and efficient transition to a successor;
 - (ii) To make all Agency owned facilities, equipment, and data available to any successor at an appropriate time prior to the expiration of the contract to facilitate transition to successor; and
 - (iii) That the Agency Contracting Officer shall have final authority to resolve disputes related to the transition of the contract from the Contractor to its successor.
- b.) The Contractor shall, upon written notice from the Contract Officer, furnish phase-in/phase-out services for up to ninety (90) days after this contract expires and shall negotiate in good faith a plan with the successor to execute the phase-in/phase-out services. This plan shall be subject to the Contract Officer's approval.

STATUS OF PERSONNEL: Katrina Saphrey, Senior Epidemiologist, has been designated as the Chief of Operations for the Crater Health District Incident Command System Department; and Roxanne Marr-Shears, Business Manager, has been designation as the Contract Administrator for this Agreement.

IN WITNESS WHEREOF, the parties have caused this Memorandum of Understanding to be duly executed intending to be bound thereby. This Memorandum of Understanding becomes effective on the date of the last signature.

CONTRACTOR:	VIRGINIA DEPARTMENT OF HEALTH:
By:	By:
Title: _____ Brenda Parsons, County Administrator Greensville, Virginia	Title: _____ Alton Hart, Jr., MD, MPH, Director Crater District Health Departments
Date:	Date:

Note: This public body does not discriminate against faith-based organizations in accordance with the *Code of Virginia*, § 2.2-4343.1 or against a bidder or offeror because of race, religion, color, sex, national origin, age, disability, sexual orientation, gender identity, political affiliation, or veteran status or any other basis prohibited by state law relating to discrimination in employment.

Elnora Jarrell Worship Center
CDBG Program Design

- 1) List of business that will be participating in the program and providing meals along with their quotes
 - a) *Hardee's – see attached quote*
 - b) *McDonald's – see attached quote*
 - c) *Bojangles – see attached quote*
 - d) *Cornerstone Subway – see attached quote*
 - e) *Chick-fil-A – quote forthcoming*
- 2) Documentation and tracking of the meals provided by businesses and children receiving the meals through the program
 - a) *Meal Count sheet – see attached*
 - b) *Mileage Tracking Sheet – see attached*
- 3) Process and plan for how the program will operate including meal distribution (list of distribution points and/or recipients as provided by Greenville County Public Schools)
 - a) Breakfast
 - i) *Meals will be picked up from vendor at 8am, Monday through Friday*
 - ii) *9am meals will be distributed to sites (see attached route listing)*
 - b) Lunch
 - i) *Meals will be picked up from vendor at 11am, Monday through Friday*
 - ii) *12pm meals will be distributed to sites (see attached route listing)*
- 4) Total estimated cost to expedite the program (including meal, delivery and any other applicable cost)

<i>Meals</i>	<i>\$111,600</i>
<i>Mileage</i>	<i>\$5,175</i>
<i>Personnel</i>	<i>\$2,040</i>
<i>Administration</i>	<i>\$500</i>
<i>Total:</i>	<i>\$119,315</i>

DAILY MEAL COUNT FORM

Attachment 18

DAILY MEAL COUNT FORM	
Site Name:	Meal Type (circle): B L SN SU
Address:	Telephone:
Supervisor's Name:	Delivery Time: Date:
Meals received/prepared _____ + Meals available from previous day _____ = _____ (Total meals available) [1]	
First Meals Served to Children (cross off number as each child receives a meal):	
1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20	
21 22 23 24 25 26 27 28 29 30 31 32 33 34 35 36 37 38 39 40	
41 42 43 44 45 46 47 48 49 50 51 52 53 54 55 56 57 58 59 60	
61 62 63 64 65 66 67 68 69 70 71 72 73 74 75 76 77 78 79 80	
81 82 83 84 85 86 87 88 89 90 91 92 93 94 95 96 97 98 99 100	
101 102 103 104 105 106 107 108 109 110 111 112 113 114 115 116 117 118 119 120	
121 122 123 124 125 126 127 128 129 130 131 132 133 134 135 136 137 138 139 140	
141 142 143 144 145 146 147 148 149 150	Total First Meals + [2]
Second meals served to children:	
1 2 3 4 5 6 7 8 9 10	Total Second Meals + [3]
Meals served to Program adults:	
1 2 3 4 5 6 7 8 9 10	Total Program Adult Meals + [4]
Meals served to non-Program adults:	
1 2 3 4 5 6 7 8 9 10	Total non-Program Adult Meals + [5]
TOTAL MEALS SERVED = [6]	
Total damaged/incomplete/other non-reimbursable meals + [7]	
Total leftover meals + [8]	
Total of Items: [6] <input type="checkbox"/> + [7] <input type="checkbox"/> + [8] <input type="checkbox"/> = [9] (Item [9] should be equal to Item [1])	
Number of additional children requesting a meal after all available meals were served:	
1 2 3 4 5 6 7 8 9 10 11 12 13 14 15	
By signing below, I certify that the above information is true and accurate:	
Signature _____	Date _____

Elnora Jarrell Worship Center

Mileage Log

Name: _____

[illegible]

MEMORANDUM OF AGREEMENT

BETWEEN

ELNORA JARRELL WORSHIP CENTER

AND

AGENCY NAME: Cornerstone Subway of Emporia, Va
AGENCY ADDRESS: 501 A West Atlantic St. Emporia, VA 23847

FOR

MEALS FOR SCHOOL-AGE CHILDREN

Whereas the Elnora Jarrell Worship Center, hereafter referred to as the Center and Cornerstone Subway hereafter referred to as the Agency, have decided to establish a cooperative program for meals for school-age students of Emporia-Greenville, the parties hereby agree as follows:

RIGHTS AND RESPONSIBILITIES OF THE CENTER:

The Center shall have the following rights and responsibilities:

1. Assign faculty to work with the Agency
2. Place orders with the Agency in a timely manner
3. Pick-up the orders (breakfast and/or lunch) in a timely manner
4. Compensate the Agency in a timely manner

RIGHTS AND RESPONSIBILITIES OF THE AGENCY:

The Agency shall have the following rights and responsibilities:

1. Assign staff to work with the Center
2. Fulfill the order (breakfast and/or lunch) in a timely manner
3. Invoice the Agency in a timely manner

SERVICES

The following meals shall be provided at the said rate:

Breakfast: _____	Rate per unit: _____
Breakfast: _____	Rate per unit: _____
Lunch: <u>4 in. sub, chips, cookie</u>	Rate per unit: <u>\$3.50</u>
Lunch: _____	Rate per unit: _____

Agency Representative: [Signature]

Date: 04-09-20

The Center Representative: Talley K. Woodley

Date: 4/9/2020

MEMORANDUM OF AGREEMENT

BETWEEN

ELNORA JARRELL WORSHIP CENTER

AND

AGENCY NAME: Hardees of Emporia, VA 23847

AGENCY ADDRESS: 101 Market Dr - Emporia, VA 23847

FOR

MEALS FOR SCHOOL-AGE CHILDREN

Whereas the Elnora Jarrell Worship Center, hereafter referred to as the Center and Hardees hereafter referred to as the Agency, have decided to establish a cooperative program for meals for school-age students of Emporia-Greenville, the parties hereby agree as follows:

RIGHTS AND RESPONSIBILITIES OF THE CENTER:

The Center shall have the following rights and responsibilities:

1. Assign faculty to work with the Agency
2. Place orders with the Agency in a timely manner
3. Pick-up the orders (breakfast and/or lunch) in a timely manner
4. Compensate the Agency in a timely manner

RIGHTS AND RESPONSIBILITIES OF THE AGENCY:

The Agency shall have the following rights and responsibilities:

1. Assign staff to work with the Center
2. Fulfill the order (breakfast and/or lunch) in a timely manner
3. Invoice the Agency in a timely manner

SERVICES

The following meals shall be provided at the said rate: Combo

Breakfast: \$6.76 Sausage + Egg Rate per unit: \$6.76

Breakfast: _____ Rate per unit: _____

Lunch: 3pc. tender, ff, cookie, bottle water Rate per unit: \$5.64

Lunch: _____ Rate per unit: _____

Agency Representative: Donna Edmonds

Date: 4-9-2020

The Center Representative: Valley K. Woodley

Date: 4/9/2020

MEMORANDUM OF AGREEMENT

BETWEEN

ELNORA JARRELL WORSHIP CENTER

AND

AGENCY NAME:

Bojangles

AGENCY ADDRESS:

929 W. Atlantic St - Emporia, VA 23847

FOR

MEALS FOR SCHOOL-AGE CHILDREN

Whereas the Elnora Jarrell Worship Center, hereafter referred to as the Center and Bojangles hereafter referred to as the Agency, have decided to establish a cooperative program for meals for school-age students of Emporia-Greenville, the parties hereby agree as follows:

RIGHTS AND RESPONSIBILITIES OF THE CENTER:

The Center shall have the following rights and responsibilities:

1. Assign faculty to work with the Agency
2. Place orders with the Agency in a timely manner
3. Pick-up the orders (breakfast and/or lunch) in a timely manner
4. Compensate the Agency in a timely manner

RIGHTS AND RESPONSIBILITIES OF THE AGENCY:

The Agency shall have the following rights and responsibilities:

1. Assign staff to work with the Center
2. Fulfill the order (breakfast and/or lunch) in a timely manner
3. Invoice the Agency in a timely manner

SERVICES

The following meals shall be provided at the said rate:

Breakfast: Sausage Biscuit, Orange Juice

Rate per unit: \$ 3.00

Breakfast: _____

Rate per unit: _____

Lunch: 2 pc. Dark, side, biscuit

Rate per unit: \$ 5.00

Lunch: _____

Rate per unit: _____

Agency Representative:

Tamara. In - Rainey

Date:

4-9-2020

The Center Representative:

Sally K. Woodley

Date:

4/9/2020

MEMORANDUM OF AGREEMENT

BETWEEN

ELNORA JARRELL WORSHIP CENTER

AND

AGENCY NAME: McDonald's of Emporia, Va. 23841
AGENCY ADDRESS: 905 Market Dr. Emporia, Va. 23841
FOR

MEALS FOR SCHOOL-AGE CHILDREN

Whereas the Elnora Jarrell Worship Center, hereafter referred to as the Center and McDonald's hereafter referred to as the Agency, have decided to establish a cooperative program for meals for school-age students of Emporia-Greenville, the parties hereby agree as follows:

RIGHTS AND RESPONSIBILITIES OF THE CENTER:

The Center shall have the following rights and responsibilities:

1. Assign faculty to work with the Agency
2. Place orders with the Agency in a timely manner
3. Pick-up the orders (breakfast and/or lunch) in a timely manner
4. Compensate the Agency in a timely manner

RIGHTS AND RESPONSIBILITIES OF THE AGENCY:

The Agency shall have the following rights and responsibilities:

1. Assign staff to work with the Center
2. Fulfill the order (breakfast and/or lunch) in a timely manner
3. Invoice the Agency in a timely manner

SERVICES

The following meals shall be provided at the said rate:

Breakfast: <u>Oatmeal, apple juice</u>	Rate per unit: <u>\$ 3.95</u>
Breakfast: <u>2 pancakes, apple juice</u>	Rate per unit: <u>\$ 2.88</u>
Lunch: <u>Hamburger, ff</u>	Rate per unit: <u>\$ 3.18</u>
Lunch: <u>6 pc nuggets, ff</u>	Rate per unit: <u>\$ 3.00</u>

Agency Representative: Mary Hich

Date: 4-9-20

The Center Representative: Valley K. Woodley

Date: 4/9/2020